



Republic of the Philippines
Province of Benguet
MUNICIPALITY OF LA TRINIDAD
OFFICE OF THE MUNICIPAL MAYOR
La Trinidad Municipal Hall, Km. 5, La Trinidad, Benguet 2601
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ADMINISTRATIVE ORDER
No. 036-2019

REORGANIZING THE SCOUT OFFICIAL FOR A DAY (SOFAD) COORDINATING COMMITTEE OF THE MUNICIPALITY OF LA TRINIDAD, PROVINCE OF BENGUET.

WHEREAS, Presidential Proclamation No. 1326 declared October of every year as the Scouting Month in the Philippines. Also, Presidential Proclamation No. 267 declared the month of October as “National Children’s Month” to highlight the significant role of the child within the Filipino family and within the Philippine society.

WHEREAS, Municipal Ordinance No. 08-2016 institutionalized the conduct of the Scout Official For A Day (SOFAD) as an official activity during the celebration of the Scouting and National Children’s Month every third Monday of October of every year in the Municipality of La Trinidad;

WHEREAS, Section 8 of said ordinance, requires the creation of a SOFAD Coordinating Committee to prepare, coordinate and assist in the conduct of the SOFAD celebration;

WHEREAS, there is a need to reorganize the SOFAD Coordinating Committee to replace members no longer in the organization they represent and add members essential in the attainment of the objectives of the committee;

NOW THEREFORE, I, ROMEO K. SALDA, by virtue of the powers vested in me by law as the duly elected Municipal Mayor of the Municipality of La Trinidad, Province of Benguet, do hereby reorganize the SOFAD Coordinating Committee as follows:

Section 1. COMPOSITION. The SOFAD Coordinating Committee shall be composed of the following:

Chairman	:	MS. IRENE M. TAGTAG, MSWDO
Vice Chairman	:	HON. TEDDY C. WALANG, SB Chairperson Com. on Social Services
Members	:	HON. CHARLES T. CANUTO, ABC President HON. APOLINARIO A. BAGANO JR., SKF President MR. CESAR U. ATING, MLGOO MR. EDWARD M. JUANITO, SB Secretary DR. ROSITA DAYAG, DepEd-LT District Supervisor MS. MYANNE B. SALDA, Acting Municipal Administrator MS. WILMA M. LINTAN, MTO MS. IMELDA E. GRUPO, MBO ENGR. VICENTE C. PEREZ, JR., MPDC MS. MARIE GLO R. DAWAGUI, BSP Council Scout Executive MS. DORRIS S. LACAMAN, GSP Scout Executive
Secretariat	:	Mr. Joel M. Cervantes, MO Ms. Melanie S. Sahoy, MSWDO Ms. Veronica F. Bendy, MAccO Ms. Sicily Serrano, MO Ms. Annie Abrigo, SBO Mr. Cris Eban, MBO





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Section 2. FUNCTIONS of the COMMITTEE. The SOFAD Coordinating Committee shall perform the following functions:

1. They shall prepare and promulgate the necessary SOFAD Screening and selection guidelines and implement the same upon approval of the Sangguniang Bayan and the Municipal Mayor;
2. They shall directly coordinate with the District BSP and GSP for the concurrence of the list Scout Officials for a Day;
3. Provide the necessary assistance to the scout officials for a day during their tenure in the municipality;
4. They shall conduct assessment of the activities conducted and provide necessary corrective measures in the succeeding SOFAD celebration;
5. Prepare detailed report of the activities and submits the same to the office of the Municipal Mayor and Sangguniang Bayan for information;
6. Coordinate with other organizations in the municipality for possible expansion of the SOFAD program subject to agreement of both parties;
7. Perform other duties as they may be requested;

Section 3. Functions of the Secretariat. The secretariat shall perform the following functions:

- a. Provide administrative support to the committee;
- b. Organize and make all necessary arrangements for the meeting of the committee
- c. Prepare minutes of the meeting;
- d. Take custody of the records of the committee;
- e. Perform such other functions that may be necessary for the accomplishment of the above and those that may be assigned by the committee.

Section 4. Effectivity. This Administrative Order shall take effect immediately and shall be valid until revoked or amended.

Issued this 19th day of September at La Trinidad, Benguet.


ROMEO K. SALDA
Municipal Mayor

Copy furnished:

- The Provincial Governor, Benguet
- The Sangguniang Bayan, LTB
- The DILG-CAR through the MLGOO
- File

