



ADMINISTRATIVE ORDER

No. 023-2019

AN ADMINISTRATIVE ORDER REORGANIZING THE EXECUTIVE-LEGISLATIVE TEAM OF THE MUNICIPALITY OF LA TRINIDAD, BENGUET.

WHEREAS, the Local Government Code mandates local government units to prepare a Comprehensive Development Plan (CDP) that outlines the key aspirations, challenges and concerns facing LGUs and a set of programs and policies towards the sustained socio-economic development;

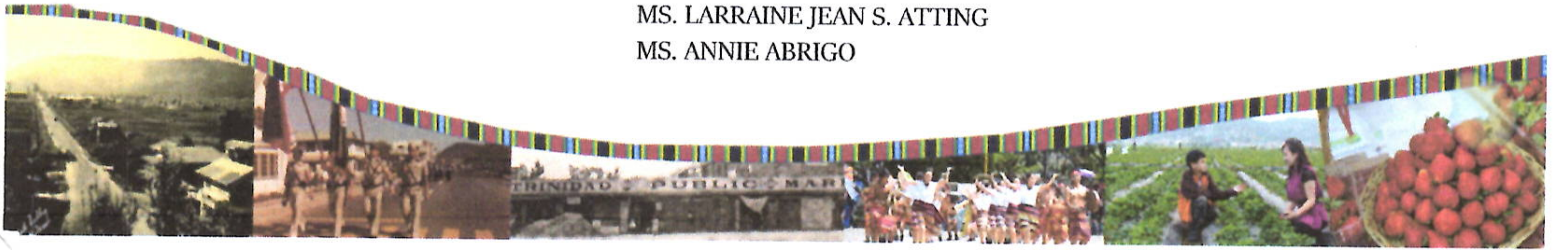
WHEREAS, the Executive-Legislative Agenda (ELA) serves as an implementing mechanism for the CDP, and its process ensures that the plan is reflective and supportive of the sentiments of the local community and has generated popular support from various stakeholders in the LGU;

WHEREAS, the ELA process requires a team that will back up the Local Chief Executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I, ROMEO K. SALDA, Municipal Mayor of the Municipality of La Trinidad, by virtue of the powers vested in me by law, do hereby reorganize and mobilize the Executive-Legislative Agenda Team to wit:

SECTION 1. COMPOSITION. The Executive-Legislative Agenda Team shall be composed of the following:

CHAIRPERSON :	HON. ROMEO K. SALDA, Municipal Mayor
MEMBERS :	
EXECUTIVE :	ENGR. VICENTE C. PEREZ, JR., MPDC ENGR. BENEDICT P. PINEDA, MEO ENGR. PATRICK C. CONCEPCION, MAssO MS. IRENE TAGTAG, MSWDO DR. EDITHA M. FRANCISCO, MHISO MS. FELICITAS D. TICBAEN, OMAG MS. IMELDA E. GRUPO, MBO ATTY. HENSON GOLOCAN, MAccO MS. WILMA M. LINTAN, MTO MS. JOAN S. BACOLING, MLCRO ATTY. BARTOLOME L. BALDAS JR., OLS MS. MYANNE B. SALDA, EA II
LEGISLATIVE :	HON. RODERICK C. AWINGAN, Municipal Vice Mayor HON. GUILLER E. GALWAN, SB Chairperson-Com. On Appropriations MR. EDWARD M. JUANITO, SB Secretary
CSO Representative :	ENGR. ALFREZ ANOD, President, Federation of LT Senior Citizens MR. ANDY COLTE, MAFC Chairperson
FACILITATOR :	MR. CESAR U. ATING, MLGOO MS. SHARON P. DACUMOS, MPDO
HEAD SECRETARIAT/TWG:	ENGR. VICENTE C. PEREZ, JR.
SECRETARIAT/TWG :	MS. ROBELYN E. MADAYAG MS. SALLY C. SACPA, MPDO MS. LARRAINE JEAN S. ATTING MS. ANNIE ABRIGO





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MS. LEICA BAGBAGEN
MR. BERNABE SAINGAN

SECTION 2. FUNCTIONS AND DUTIES OF THE EXECUTIVE LEGISLATIVE AGENDA TEAM.

- a. Review available plans and documents and gather data required in the development of an ELA;
- b. Assist the LCE in public hearings and other consultation sessions with the various LGU stakeholders and affected sectors like the LGU Offices, MDC, Sanggunian and other sectoral organizations;
- c. Assist the LCE and MDC in drafting and finalizing the ELA to include the 3 years LDIP, current Executive Budget and AIP;
- d. Assist the LCE in his presentation of the ELA to various stakeholders; and
- e. Do other tasks required by the LCE in order to produce the desired outputs.

SECTION 2.A. FUNCTION OF THE TWG/SECRETARIAT of the ELA TEAM.


- a. Shall be responsible for providing technical and administrative support;
- b. Document proceedings and prepares reports and provide such other assistance as may be required by the ELA TEAM.

SECTION 3. RELATIONSHIP WITH THE MDC AND OTHER UNITS. The ELA Team shall work closely with the Municipal Development Council (MDC) as soon as it is reconstituted. The MDC shall act as the reference group for the ELA Team and shall participate actively, through its representative, in all stages of the ELA process.

SECTION 4. SUPPORT REQUIREMENTS. The Team may call upon the assistance of relevant units and/or LGU Personnel, through the respective department/unit head in the implementation of various activities. Everyone is enjoined to participate in the various activities of ELA.

SECTION 5. EFFECTIVITY. The ELA Team shall exercise their functions and duties effective immediately until the project closes.

Done this 29th day of July, 2019 at La Trinidad, Benguet.


ROMEO K. SALDA
Municipal Mayor

Copy furnished:

- The Provincial Governor, Benguet
- The Sangguniang Bayan, LTB
- The DILG through the MLGOO
- file

