

**ANNUAL PROCUREMENT PLAN  
FOR THE CALENDAR YEAR 2018  
Municipality of La Trinidad**

Province, City or Municipality : **LA TRINIDAD**

Plan Control No. \_\_\_\_\_

Planned Amount

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Department/ Office: \_\_\_\_\_

Regular

Contingency

Total

Date Submitted: \_\_\_\_\_

Item No.	Description	Unit Cost	Quantity		Total Cost	D I S T R I B U T I O N							
			Qty.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	BATTERY, dry cell, AA, 2 pieces per blister pack	20.28	49	pack	993.72	17	344.76	12	243.36	9	182.52	11	223.08
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.20	461	pack	8,851.20	49	940.80	358	6,873.60	29	556.80	25	480.00
3	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	40.97	22	tube	901.34	11	450.67	0	-	11	450.67	0	-
4	Ligth Bulb, LED, 7 watts 1 pc in individual box	75.39	69	piece	5,201.91	24	1,809.36	15	1,130.85	20	1,507.80	10	753.90
5	TAPE, ELECTRICAL, 18mm x 16M min	18.93	107	roll	2,025.51	27	511.11	32	605.76	27	511.11	21	397.53
6	AIR FRESHENER, aerosol, 280ml/150g min	88.69	56	Can	4,966.64	20	1,773.80	12	1,064.28	10	886.90	14	1,241.66
7	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	49.73	891	bottle	44,309.43	261	12,979.53	149	7,409.77	241	11,984.93	240	11,935.20
8	CARBON FILM, PE, black, size 216mm x 330mm	210.91	11	box	2,320.01	4	843.64	2	421.82	2	421.82	3	632.73
9	CARTOLINA, assorted colors	67.06	9	pack	603.54	3	201.18	2	134.12	2	134.12	2	134.12
10	CHALK, molded, white, dustless, length: 78mm min	26.89	2	box	53.78	1	26.89	0	-	1	26.89	0	-
11	CLEARBOOK, 20 transparent pockets, for A4 size	38.19	11	piece	420.09	2	76.38	5	190.95	2	76.38	2	76.38
12	CLEARBOOK, 20 transparent pockets, for LEGAL size	40.47	37	piece	1,497.39	7	283.29	12	485.64	9	364.23	9	364.23
13	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	7.87	119	box	936.53	28	220.36	22	173.14	42	330.54	27	212.49
14	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	13.94	102	box	1,421.88	25	348.50	23	320.62	26	362.44	28	390.32
15	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	19.88	83	box	1,650.04	21	417.48	17	337.96	22	437.36	23	457.24
16	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	41.10	222	box	9,124.20	29	1,191.90	31	1,274.10	25	1,027.50	137	5,630.70
17	CORRECTION TAPE, film base type, UL 6m min	18.26	967	piece	17,657.42	343	6,263.18	172	3,140.72	222	4,053.72	230	4,199.80
18	DATA FILE BOX, made of chipboard, with closed ends	72.57	252	box	18,287.64	86	6,241.02	53	3,846.21	104	7,547.28	9	653.13
19	DATA FOLDER, made of chipboard, taglia lock	71.39	88	piece	6,282.32	34	2,427.26	24	1,713.36	15	1,070.85	15	1,070.85

20	ENVELOPE, DOCUMENTARY, for A4 size document	424.47	13	box	5,518.11	6	2,546.82	1	424.47	4	1,697.88	2	848.94
21	ENVELOPE, DOCUMENTARY, for legal size document	538.80	17	box	9,159.60	8	4,310.40	2	1,077.60	4	2,155.20	3	1,616.40
22	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	667.84	29	box	19,367.36	11	7,346.24	7	4,674.88	6	4,007.04	5	3,339.20
23	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	28.71	168	piece	4,823.28	101	2,899.71	9	258.39	55	1,579.05	3	86.13
24	ENVELOPE, MAILING,white, 80gsm (-5%)	341.79	34	box	11,620.86	13	4,443.27	15	5,126.85	3	1,025.37	3	1,025.37
25	ENVELOPE, mailing, white, with window	427.23	1	box	427.23	1	427.23	0	-	0	-	0	-
26	ERASER, FELT, for blackboard/whiteboard	11.55	35	piece	404.25	12	138.60	8	92.40	10	115.50	5	57.75
27	ERASER, PLASTIC/RUBBER, for pencil draft/writing	6.23	22	piece	137.06	3	18.69	8	49.84	3	18.69	8	49.84
28	FASTENER, METAL, 70mm between prongs	59.37	25	box	1,484.25	15	890.55	0	-	10	593.70	0	-
29	FILE ORGANIZER, expanding, plastic, 12 pockets	73.59	28	piece	2,060.52	15	1,103.85	0	-	13	956.67	0	-
30	FILE TAB DIVIDER, bristol board, for A4	12.98	18	set	233.64	18	233.64	0	-	0	-	0	-
31	FILE TAB DIVIDER, bristol board, for legal	17.31	13	set	225.03	13	225.03	0	-	0	-	0	-
32	FOLDER, FANCY, for A4 size documents	258.50	2	bundle	517.00	0	-	1	258.50	0	-	1	258.50
33	FOLDER, FANCY, for legal size documents	302.85	8	bundle	2,422.80	2	605.70	2	605.70	2	605.70	2	605.70
34	FOLDER, L-TYPE, PLASTIC, for A4 size documents	177.92	10	pack	1,779.20	5	889.60	5	889.60	0	-	0	-
35	FOLDER, L-TYPE, PLASTIC, for legal size documents	222.27	23	pack	5,112.21	10	2,222.70	7	1,555.89	3	666.81	3	666.81
36	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	776.59	5	box	3,882.95	2	1,553.18	3	2,329.77	0	-	0	-
37	FOLDER, TAGBOARD, for A4 size documents	226.05	22	pack	4,973.10	7	1,582.35	5	1,130.25	6	1,356.30	4	904.20
38	FOLDER, TAGBOARD, for legal size documents	208.38	161	pack	33,549.18	19	3,959.22	110	22,921.80	22	4,584.36	10	2,083.80
39	GLUE, all purpose, gross weight: 200 grams min	49.73	70	jar	3,481.10	26	1,292.98	16	795.68	19	944.87	9	447.57
40	INDEX TAB, self-adhesive, transparent	53.74	53	box	2,848.22	19	1,021.06	8	429.92	18	967.32	8	429.92
41	LOOSELEAF COVER, made of chipboard, for legal	676.00	8	bundle	5,408.00	2	1,352.00	2	1,352.00	2	1,352.00	2	1,352.00
42	MAGAZINE FILE BOX, LARGE size, made of chipboard	43.26	10	piece	432.60	1	43.26	3	129.78	3	129.78	3	129.78
43	MARKER, FLUORESCENT, 3 assorted colors per set	36.97	70	set	2,587.90	31	1,146.07	9	332.73	16	591.52	14	517.58
44	MARKER, whiteboard, black, felt tip, bullet type	10.69	313	piece	3,345.97	87	930.03	79	844.51	68	726.92	79	844.51

45	MARKER, whiteboard, blue, felt tip, bullet type	10.69	86	piece	919.34	16	171.04	22	235.18	26	277.94	22	235.18
46	MARKER, whiteboard, red, felt tip, bullet type	10.69	91	piece	972.79	21	224.49	22	235.18	21	224.49	27	288.63
47	MARKER, PERMANENT, bullet type, black	10.04	369	piece	3,704.76	133	1,335.32	38	381.52	116	1,164.64	82	823.28
48	MARKER, PERMANENT, bullet type, blue	10.04	189	piece	1,897.56	49	491.96	26	261.04	49	491.96	65	652.60
49	MARKER, PERMANENT, bullet type, red	10.04	134	piece	1,345.36	44	441.76	21	210.84	44	441.76	25	251.00
50	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	12.52	94	piece	1,176.88	51	638.52	13	162.76	30	375.60	0	-
51	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	32.45	292	pad	9,475.40	122	3,958.90	41	1,330.45	81	2,628.45	48	1,557.60
52	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	44.32	174	pad	7,711.68	38	1,684.16	40	1,772.80	45	1,994.40	51	2,260.32
53	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	59.49	81	pad	4,818.69	20	1,189.80	20	1,189.80	21	1,249.29	20	1,189.80
54	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	18.99	30	pad	569.70	10	189.90	10	189.90	0	-	10	189.90
55	PAPER CLIP, vinyl/plastic coat, length: 32mm min	6.91	247	box	1,706.77	78	538.98	56	386.96	58	400.78	55	380.05
56	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	316	box	4,436.64	119	1,670.76	61	856.44	71	996.84	65	912.60
57	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	137.66	871	ream	119,901.86	196	26,981.36	162	22,300.92	262	36,066.92	251	34,552.66
58	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	160.94	1350	ream	217,269.00	319	51,339.86	272	43,775.68	382	61,479.08	377	60,674.38
59	PAPER, Multi-Purpose (COPY) A4, 70 gsm	119.09	350	ream	41,681.50	135	16,077.15	40	4,763.60	130	15,481.70	45	5,359.05
60	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	123.08	328	ream	40,370.24	120	14,769.60	45	5,538.60	118	14,523.44	45	5,538.60
61	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	95.18	6	ream	571.08	4	380.72	0	-	2	190.36	0	-
62	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.40	35	box	714.00	10	204.00	8	163.20	5	102.00	12	244.80
63	PHILIPPINE NATIONAL FLAG, 100% polyester	319.07	7	piece	2,233.49	0	-	1	319.07	3	957.21	3	957.21
64	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	62.73	282	book	17,689.86	101	6,335.73	66	4,140.18	80	5,018.40	35	2,195.55
65	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	97.34	214	book	20,830.76	58	5,645.72	61	5,937.74	45	4,380.30	50	4,867.00
66	RING BINDER, 80 rings, plastic, 32mm x 1.12m	267.14	23	bundle	6,144.22	7	1,869.98	0	-	16	4,274.24	0	-
67	RUBBER BAND, 70mm min lay flat length (#18)	97.04	72	box	6,986.88	35	3,396.40	10	970.40	12	1,164.48	15	1,455.60
68	RULER, plastic, 450mm (18"), width: 38mm min	16.10	46	piece	740.60	19	305.90	9	144.90	14	225.40	4	64.40
69	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	35.99	611	piece	21,989.89	140	5,038.60	165	5,938.35	131	4,714.69	175	6,298.25

70	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	35.99	123	piece	4,426.77	30	1,079.70	31	1,115.69	31	1,115.69	31	1,115.69
71	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	35.99	69	piece	2,483.31	24	863.76	10	359.90	25	899.75	10	359.90
72	STAMP PAD INK, purple or violet	25.62	51	bottle	1,306.62	20	512.40	8	204.96	17	435.54	6	153.72
73	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	28.77	42	piece	1,208.34	18	517.86	5	143.85	13	374.01	6	172.62
74	STAPLE WIRE, for heavy duty staplers, (23/13)	21.51	37	box	795.87	13	279.63	8	172.08	8	172.08	8	172.08
75	STAPLE WIRE, STANDARD, (26/6)	19.68	230	box	4,526.40	81	1,594.08	43	846.24	51	1,003.68	55	1,082.40
76	TAPE, MASKING, width: 24mm (±1mm)	57.32	173	roll	9,916.36	54	3,095.28	30	1,719.60	59	3,381.88	30	1,719.60
77	TAPE, MASKING, width: 48mm (±1mm)	109.24	113	roll	12,344.12	35	3,823.40	13	1,420.12	38	4,151.12	27	2,949.48
78	TAPE, PACKAGING, width: 48mm (±1mm)	29.08	71	roll	2,064.68	28	814.24	10	290.80	28	814.24	5	145.40
79	TAPE, TRANSPARENT, width: 24mm (±1mm)	11.36	341	roll	3,873.76	99	1,124.64	65	738.40	94	1,067.84	83	942.88
80	TAPE, TRANSPARENT, width: 48mm (±1mm)	27.58	160	roll	4,412.80	48	1,323.84	32	882.56	50	1,379.00	30	827.40
81	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	70.30	328	pack	23,058.40	102	7,170.60	73	5,131.90	75	5,272.50	78	5,483.40
82	TWINE, plastic, one (1) kilo per roll	51.92	11	Roll	571.12	2	103.84	7	363.44	2	103.84	0	-
83	WRAPPING PAPER, kraft, 65gsm (-5%)	133.99	1	pack	133.99	1	133.99	0	-	0	-	0	-
84	Airline Travel	-	8	ticket	-	2	-	2	-	2	-	2	-
85	CUTTER BLADE, for heavy duty cutter	10.22	32	tube	327.04	13	132.86	0	-	14	143.08	5	51.10
86	CUTTER KNIFE, for general purpose	20.55	32	piece	657.60	21	431.55	4	82.20	1	20.55	6	123.30
87	DATING AND STAMPING MACHINE, heavy duty	497.52	6	piece	2,985.12	6	2,985.12	0	-	0	-	0	-
88	PENCIL SHARPENER, manual, single cutter head	194.69	6	piece	1,168.14	5	973.45	1	194.69	0	-	0	-
89	PUNCHER, paper, heavy duty, with two hole guide	123.42	19	piece	2,344.98	10	1,234.20	1	123.42	5	617.10	3	370.26
90	SCISSORS, symmetrical, blade length: 65mm min	14.28	83	pair	1,185.24	41	585.48	17	242.76	19	271.32	6	85.68
91	STAPLER, STANDARD TYPE, load cap: 200 staples min	85.45	44	piece	3,759.80	27	2,307.15	9	769.05	0	-	8	683.60
92	STAPLER, BINDER TYPE, heavy duty, desktop	913.95	7	piece	6,397.65	5	4,569.75	1	913.95	1	913.95	0	-
93	STAPLE REMOVER, PLIER-TYPE	18.91	27	piece	510.57	7	132.37	8	151.28	12	226.92	0	-
94	TAPE DISPENSER, TABLE TOP, for 24mm width tape	51.57	12	piece	618.84	4	206.28	4	206.28	4	206.28	0	-

95	WASTEBASKET, non-rigid plastic	25.96	32	piece	830.72	23	597.08	0	-	9	233.64	0	-
96	BROOM, soft (tambo)	91.94	64	piece	5,884.16	28	2,574.32	6	551.64	25	2,298.50	5	459.70
97	BROOM, STICK (TING-TING), usable length: 760mm min	24.88	90	piece	2,239.20	36	895.68	11	273.68	31	771.28	12	298.56
98	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	43.26	279	bottle	12,069.54	37	1,600.62	108	4,672.08	67	2,898.42	67	2,898.42
99	CLEANSER, SCOURING POWDER, 350g min./can	24.88	94	can	2,338.72	25	622.00	23	572.24	23	572.24	23	572.24
100	DETERGENT POWDER, all purpose, 1kg	38.93	134	pouch	5,216.62	36	1,401.48	32	1,245.76	36	1,401.48	30	1,167.90
101	DISINFECTANT SPRAY, aerosol type, 400-550 grams	125.20	76	can	9,515.20	15	1,878.00	16	2,003.20	15	1,878.00	30	3,756.00
102	DUST PAN, non-rigid plastic, w/ detachable handle	28.12	30	piece	843.60	4	112.48	5	140.60	16	449.92	5	140.60
103	FLOOR WAX, PASTE, RED	280.13	73	can/gallon	20,449.49	3	840.39	35	9,804.55	0	-	35	9,804.55
104	FURNITURE CLEANER, aerosol type, 300ml min per can	90.85	16	can	1,453.60	4	363.40	4	363.40	4	363.40	4	363.40
105	Gloves, latex, 15"/extra long, size L, unique rolled cuff, inner sweat-absorbent cotton lining	120.00	36	pair	4,320.00	0	-	18	2,160.00	0	-	18	2,160.00
106	INSECTICIDE, aerosol type, net content: 600ml min	142.77	77	can	10,993.29	35	4,996.95	17	2,427.09	18	2,569.86	7	999.39
107	Insect Spray, orange scent, 363g	290.00	92	can	26,680.00	20	5,800.00	24	6,960.00	24	6,960.00	24	6,960.00
108	MOP BUCKET, heavy duty, hard plastic	1,987.44	3	piece	5,962.32	1	1,987.44	0	-	2	3,974.88	0	-
109	MOPHANDLE, heavy duty, aluminum, screw type	148.18	20	piece	2,963.60	1	148.18	9	1,333.62	4	592.72	6	889.08
110	MOPHEAD, made of rayon, weight: 400 grams min	110.32	38	piece	4,192.16	6	661.92	14	1,544.48	7	772.24	11	1,213.52
111	RAGS, all cotton, 32 pieces per kilogram min	51.68	16	bundle	826.88	6	310.08	5	258.40	3	155.04	2	103.36
112	SCOURING PAD, made of synthetic nylon, 140 x 220mm	107.08	32	pack	3,426.56	8	856.64	8	856.64	8	856.64	8	856.64
113	TRASHBAG, plastic, transparent	145.48	67	roll	9,747.16	16	2,327.68	26	3,782.48	16	2,327.68	9	1,309.32
114	DETERGENT BAR, 140 grams as packed	7.57	186	bar	1,408.02	48	363.36	46	348.22	46	348.22	46	348.22
115	CALCULATOR, compact, 12 digits	140.61	30	unit	4,218.30	15	2,109.15	3	421.83	10	1,406.10	2	281.22
116	CHAIR, monobloc, beige, with backrest, w/o armrest	273.10	12	piece	3,277.20	12	3,277.20	0	-	0	-	0	-
117	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	6,828.14	3	unit	20,484.42	3	20,484.42	0	-	0	-	0	-
118	DOCUMENT CAMERA, 3.2M pixels	26,391.04	1	unit	26,391.04	1	26,391.04	0	-	0	-	0	-

119	ELECTRIC FAN, ORBIT type, ceiling, metal blade	1,372.55	2	unit	2,745.10	0	-	2	2,745.10	0	-	0	-
120	ELECTRIC FAN, STAND type, plastic blade	1,046.65	1	unit	1,046.65	1	1,046.65	0	-	0	-	0	-
121	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	27,542.94	1	unit	27,542.94	1	27,542.94	0	-	0	-	0	-
122	PAPER SHREDDER, cutting width: 3mm-4mm	5,927.17	3	unit	17,781.51	2	11,854.34	1	5,927.17	0	-	0	-
123	Desktop Computer, branded	35,887.49	1	unit	35,887.49	1	35,887.49	0	-	0	-	0	-
124	Laptop Computer, branded	36,587.28	2	unit	73,174.56	2	73,174.56	0	-	0	-	0	-
125	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	22.66	25	piece	566.50	10	226.60	0	-	10	226.60	5	113.30
126	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	3,152.86	28	piece	88,280.08	19	59,904.34	4	12,611.44	4	12,611.44	1	3,152.86
127	FLASH DRIVE, 16 GB capacity	261.75	56	piece	14,658.00	33	8,637.75	7	1,832.25	9	2,355.75	7	1,832.25
128	MOUSE, optical, USB connection type	140.39	58	unit	8,142.62	18	2,527.02	14	1,965.46	24	3,369.36	2	280.78
129	HANDBOOK (RA 9184), 7th Edition	48.13	3	piece	144.39	3	144.39	0	-	0	-	0	-
130	INK CART, CANON CL-811, Colored	1,070.78	11	cart	11,778.58	9	9,637.02	0	-	0	-	2	2,141.56
131	INK CART, CANON PG-810, Black	811.20	23	cart	18,657.60	15	12,168.00	2	1,622.40	0	-	6	4,867.20
132	INK CART, EPSON C13T664100 (T6641), Black	264.99	273	cart	72,342.27	98	25,969.02	47	12,454.53	81	21,464.19	47	12,454.53
133	INK CART, EPSON C13T664200 (T6642), Cyan	264.99	135	cart	35,773.65	38	10,069.62	30	7,949.70	36	9,539.64	31	8,214.69
134	INK CART, EPSON C13T664300 (T6643), Magenta	264.99	144	cart	38,158.56	43	11,394.57	32	8,479.68	37	9,804.63	32	8,479.68
135	INK CART, EPSON C13T664400 (T6644), Yellow	264.99	143	cart	37,893.57	43	11,394.57	32	8,479.68	37	9,804.63	31	8,214.69
136	INK CART, HP C9351AA, (HP21), Black	676.00	30	cart	20,280.00	10	6,760.00	6	4,056.00	7	4,732.00	7	4,732.00
137	INK CART, HP C9352AA, (HP22), Tri-color	782.00	29	cart	22,678.00	10	7,820.00	6	4,692.00	7	5,474.00	6	4,692.00
138	INK CART, HP CC640WA, (HP60), Black	665.18	12	cart	7,982.16	3	1,995.54	3	1,995.54	3	1,995.54	3	1,995.54
139	INK CART, HP CC643WA, (HP60), Tri-color	784.16	8	cart	6,273.28	2	1,568.32	2	1,568.32	2	1,568.32	2	1,568.32
140	INK CART, HP CN692AA, (HP704), Black	373.15	69	cart	25,747.35	16	5,970.40	6	2,238.90	25	9,328.75	22	8,209.30
141	INK CART, HP CN693AA, (HP704), Tri-color	373.15	47	cart	17,538.05	10	3,731.50	5	1,865.75	19	7,089.85	13	4,850.95
142	INK CART, HP CZ107AA, (HP678), Black	379.64	22	cart	8,352.08	6	2,277.84	8	3,037.12	3	1,138.92	5	1,898.20
143	INK CART, HP CZ108AA, (HP678), Tricolor	379.64	22	cart	8,352.08	6	2,277.84	8	3,037.12	3	1,138.92	5	1,898.20

144	TONER CART, HP CB435A, Black	2,914.91	20	cart	58,298.20	4	11,659.64	4	11,659.64	7	20,404.37	5	14,574.55
145	TONER CART, HP CB540A, Black	3,444.90	4	cart	13,779.60	1	3,444.90	1	3,444.90	1	3,444.90	1	3,444.90
146	TONER CART, HP CE278A, Black	3,239.39	7	cart	22,675.73	2	6,478.78	0	-	2	6,478.78	3	9,718.17
147	TONER CART, HP CE285A (HP85A), Black	3,009.01	10	cart	30,090.10	3	9,027.03	3	9,027.03	2	6,018.02	2	6,018.02
148	TONER CART, HP Q2612A, Black	3,228.58	4	cart	12,914.32	1	3,228.58	1	3,228.58	1	3,228.58	1	3,228.58
149	TONER CART, SAMSUNG MLT-D101S, Black	2,747.26	3	cart	8,241.78	3	8,241.78	0	-	0	-	0	-
150	Battery, AA, 2pc. / packet	150.00	122	pack	18,300.00	65	9,750.00	9	1,350.00	38	5,700.00	10	1,500.00
151	Battery, AAA, 2pc./packet	80.00	37	pack	2,960.00	27	2,160.00	0	-	2	160.00	8	640.00
152	Battery, C Alkaline 2/card max powerseal technology 2/card	180.00	32	card	5,760.00	8	1,440.00	8	1,440.00	8	1,440.00	8	1,440.00
153	Battery, 9 Volts, Alkaline	200.00	19	piece	3,800.00	10	2,000.00	3	600.00	3	600.00	3	600.00
154	Extension Cord, Universal Socket, 10m, 6 Socket	1,200.00	11	piece	13,200.00	6	7,200.00	4	4,800.00	1	1,200.00	0	-
155	Extension Wire( Heavy Duty) 3 Sockets	620.00	3	piece	1,860.00	1	620.00	2	1,240.00	0	-	0	-
156	Heavy Duty Extension wire with individual switches	576.00	2	piece	1,152.00	2	1,152.00	0	-	0	-	0	-
157	Light Bulb, LED 13 watts Daylight White	190.00	24	piece	4,560.00	0	-	12	2,280.00	6	1,140.00	6	1,140.00
158	Universal Adaptor	65.00	5	piece	325.00	5	325.00	0	-	0	-	0	-
159	Wheel Meter	10,000.00	1	unit	10,000.00	1	10,000.00	0	-	0	-	0	-
160	Adding Machine - 12 Digits	5,000.00	4	unit	20,000.00	1	5,000.00	0	-	0	-	3	15,000.00
161	Alcohol, 68-72% Ethyl Scented 330 ml, Spray bottle (Biogenic)	75.00	114	bottle	8,550.00	48	3,600.00	22	1,650.00	22	1,650.00	22	1,650.00
162	Alcohol 68-72% Ehtyl - 500 ml	75.00	138	bottle	10,350.00	37	2,775.00	32	2,400.00	32	2,400.00	37	2,775.00
163	Calculator - 14 digits, Desktop, compact	1,500.00	9	piece	13,500.00	7	10,500.00	0	-	2	3,000.00	0	-
164	Carbon Film, blue	392.00	4	box	1,568.00	1	392.00	1	392.00	1	392.00	1	392.00
165	Carbon Film - Metalized Solvent Film, long black, non-smudge	600.00	2	box	1,200.00	0	-	0	-	1	600.00	1	600.00
166	Cash box, small	1,000.00	10	piece	10,000.00	5	5,000.00	0	-	5	5,000.00	0	-
167	Data File Box - 5 drawers	1,500.00	4	piece	6,000.00	0	-	1	1,500.00	1	1,500.00	2	3,000.00
168	Dust Pan - Stainless	150.00	1	piece	150.00	1	150.00	0	-	0	-	0	-

169	Flag, mini	20.00	50	piece	1,000.00	0	-	50	1,000.00	0	-	0	-
170	Flag, small	180.00	50	piece	9,000.00	0	-	50	9,000.00	0	-	0	-
171	Flag, medium size	250.00	20	piece	5,000.00	0	-	20	5,000.00	0	-	0	-
172	Flag, 8ft nylon	500.00	8	piece	4,000.00	0	-	0	-	4	2,000.00	4	2,000.00
173	Folder, Plastic with Slide, Legal	10.00	75	piece	750.00	50	500.00	0	-	25	250.00	0	-
174	FOLDER Expandable - LONG	12.00	242	piece	2,904.00	161	1,932.00	10	120.00	61	732.00	10	120.00
175	Master, Riso CZ type	2,780.00	7	unit	19,460.00	2	5,560.00	2	5,560.00	1	2,780.00	2	5,560.00
176	Measuring Tape, 30 meters	1,000.00	1	piece	1,000.00	1	1,000.00	0	-	0	-	0	-
177	Paper, Board, 8.5" x 13"	40.00	17	ream	680.00	3	120.00	9	360.00	2	80.00	3	120.00
178	Paper, Board - 8.5" x 11" - Different Colors	50.00	11	pack	550.00	3	150.00	3	150.00	2	100.00	3	150.00
179	Paper, Board, 8.5" x 11"	35.00	17	ream	595.00	6	210.00	8	280.00	2	70.00	1	35.00
180	Paper, Special, 8.5"x13"	30.00	11	ream	330.00	6	180.00	0	-	5	150.00	0	-
181	Paper, Special, 8.5"x11"	25.00	17	pack	425.00	6	150.00	0	-	11	275.00	0	-
182	Pen Holder	100.00	4	piece	400.00	1	100.00	1	100.00	1	100.00	1	100.00
183	Pen, Sign Pen 0.5mm HiTechpoint, V5, Black	800.00	3	box	2,400.00	3	2,400.00	0	-	0	-	0	-
184	Pen, Sign Pen 0.5mm HiTechpoint, V5, Blue	800.00	3	box	2,400.00	3	2,400.00	0	-	0	-	0	-
185	Pen, Sign Pen 0.5mm HiTechpoint, V5, Green	800.00	3	box	2,400.00	3	2,400.00	0	-	0	-	0	-
186	Pencil Sharpener, Heavy Duty	500.00	1	piece	500.00	0	-	1	500.00	0	-	0	-
187	Planner (Leather Cover)	700.00	5	piece	3,500.00	0	-	0	-	0	-	5	3,500.00
188	Printer-L360	10,000.00	1	unit	10,000.00	1	10,000.00	0	-	0	-	0	-
189	Printer-L565	10,000.00	1	unit	10,000.00	1	10,000.00	0	-	0	-	0	-
190	Puncher, Paper, Heavy Duty with Two Hole Guide	300.00	17	piece	5,100.00	8	2,400.00	2	600.00	2	600.00	5	1,500.00
191	PVC Cover, Size 217mm x 331mm, transparent, 100pcs	500.00	2	pack	1,000.00	0	-	1	500.00	0	-	1	500.00
192	Portable Hard Drive 1 TB	5,000.00	1	piece	5,000.00	0	-	0	-	1	5,000.00	0	-
193	Ruler Steel - 12"	80.00	23	piece	1,840.00	21	1,680.00	1	80.00	0	-	1	80.00



194	Ruler Steel - 24"	135.00	1	piece	135.00	1	135.00	0	-	0	-	0	-
195	Self-inking Stamp, colop 50	500.00	5	piece	2,500.00	0	-	5	2,500.00	0	-	0	-
196	Spiral Bind (Ring)	40.00	10	piece	400.00	0	-	5	200.00	0	-	5	200.00
197	Wall Clock	1,000.00	1	unit	1,000.00	1	1,000.00	0	-	0	-	0	-
198	Binder Clip	500.00	5	box	2,500.00	3	1,500.00	0	-	2	1,000.00	0	-
199	Table glass (1.18m x 0.61m)	1,000.00	1	piece	1,000.00	1	1,000.00	0	-	0	-	0	-
200	Adding Machine Tape-Standard Size	15.00	80	roll	1,200.00	20	300.00	20	300.00	20	300.00	20	300.00
201	Assorted Rubber Stamps	250.00	54	piece	13,500.00	15	3,750.00	12	3,000.00	15	3,750.00	12	3,000.00
202	Ballpen, retractable, black	70.00	88	piece	6,160.00	22	1,540.00	22	1,540.00	22	1,540.00	22	1,540.00
203	Binding tape, 2 " black & gray	150.00	72	roll	10,800.00	24	3,600.00	16	2,400.00	16	2,400.00	16	2,400.00
204	Binding tape 3" x 55mm gray/black	185.00	28	roll	5,180.00	10	1,850.00	6	1,110.00	6	1,110.00	6	1,110.00
205	Binding Tape 3" (Blue)	250.00	5	roll	1,250.00	0	-	0	-	5	1,250.00	0	-
206	Binding Tape 2" (Black)	80.00	30	roll	2,400.00	30	2,400.00	0	-	0	-	0	-
207	Calculator - Scientific	1,100.00	4	piece	4,400.00	4	4,400.00	0	-	0	-	0	-
208	Carbon paper (blue)	700.00	23	box	16,100.00	8	5,600.00	5	3,500.00	5	3,500.00	5	3,500.00
209	Certificate Holder - A4	70.00	20	piece	1,400.00	5	350.00	5	350.00	5	350.00	5	350.00
210	Certificate Holder - Long	50.00	10	piece	500.00	10	500.00	0	-	0	-	0	-
211	Certificate Holder - Short	40.00	400	piece	16,000.00	100	4,000.00	100	4,000.00	100	4,000.00	100	4,000.00
212	Certificate Holder with cover, short	55.00	20	piece	1,100.00	20	1,100.00	0	-	0	-	0	-
213	Certificate Holder with cover, long	65.00	20	piece	1,300.00	20	1,300.00	0	-	0	-	0	-
214	Clip Backfold - 10mm 125/box	100.00	20	box	2,000.00	10	1,000.00	0	-	0	-	10	1,000.00
215	Clip Board, Legal	75.00	145	piece	10,875.00	75	5,625.00	5	375.00	30	2,250.00	35	2,625.00
216	Clip Board, Small	10.00	50	piece	500.00	25	250.00	0	-	0	-	25	250.00
217	CLIP, BACKFOLD, all metal, clamping: 41mm	85.00	10	box	850.00	5	425.00	0	-	5	425.00	0	-
218	Coffee maker	4,000.00	1	unit	4,000.00	1	4,000.00	0	-	0	-	0	-

219	Columnar Notebookl - 3 columns	21.00	90	pad	1,890.00	25	525.00	25	525.00	25	525.00	15	315.00
220	Computer screen protector (standard size)	400.00	7	piece	2,800.00	7	2,800.00	0	-	0	-	0	-
221	Computer screen protector (legal )	500.00	2	piece	1,000.00	2	1,000.00	0	-	0	-	0	-
222	Computer,Mouse, wireless	400.00	6	piece	2,400.00	6	2,400.00	0	-	0	-	0	-
223	Crome Coute, A4	7.00	200	piece	1,400.00	100	700.00	0	-	0	-	100	700.00
224	Crome Coute, Long	8.00	100	piece	800.00	100	800.00	0	-	0	-	0	-
225	Correction Tape	30.00	64	piece	1,920.00	46	1,380.00	6	180.00	6	180.00	6	180.00
226	Data File Box	69.78	20	piece	1,395.60	5	348.90	5	348.90	10	697.80	0	-
227	DATA FOLDER, made of chipboard, taglia lock (w/ring)	150.00	135	piece	20,250.00	78	11,700.00	21	3,150.00	21	3,150.00	15	2,250.00
228	DATA FOLDER WITH FINGER RING (3" X9" GREEN)	80.00	20	piece	1,600.00	5	400.00	5	400.00	5	400.00	5	400.00
229	DATA FOLDER WITH FINGER RING (3" X9" RED)	80.00	20	piece	1,600.00	5	400.00	5	400.00	5	400.00	5	400.00
230	Dater - Stamp (Mechanical-Self Inking)	250.00	25	piece	6,250.00	9	2,250.00	0	-	8	2,000.00	8	2,000.00
231	Dust Mask ( Disposable)	10.00	60	piece	600.00	15	150.00	15	150.00	15	150.00	15	150.00
232	Dust Mask (Washable-Cloth)	30.00	100	piece	3,000.00	0	-	50	1,500.00	0	-	50	1,500.00
233	Eraser (Rubber)	40.00	30	piece	1,200.00	30	1,200.00	0	-	0	-	0	-
234	Envelope (Brown) Short	3.00	190	Piece	570.00	145	435.00	20	60.00	5	15.00	20	60.00
235	Envelope (Brown) Long	8.00	252	piece	2,016.00	207	1,656.00	20	160.00	5	40.00	20	160.00
236	Envelope (White) Long	310.00	156	pack	48,360.00	51	15,810.00	50	15,500.00	50	15,500.00	5	1,550.00
237	ENVELOPE WHITE-MAILING-LONG	120.00	29	box	3,480.00	16	1,920.00	0	-	13	1,560.00	0	-
238	Tri color ink, compatible with HPJ4660	1,141.73	6	piece	6,850.38	1	1,141.73	1	1,141.73	2	2,283.46	2	2,283.46
239	Black Ink, compatible with HPJ4660	744.82	10	piece	7,448.20	1	744.82	3	2,234.46	5	3,724.10	1	744.82
240	Pen, roller point ballpen 1423, .5/.7 black/blue	11.00	150	piece	1,650.00	150	1,650.00	0	-	0	-	0	-
241	Pen, ballpoint BPS fine black/blue .5	22.00	36	piece	792.00	24	528.00	12	264.00	0	-	0	-
242	Pen, ballpoint BPS fine black/blue .5 retractable	13.00	310	piece	4,030.00	50	650.00	60	780.00	100	1,300.00	100	1,300.00

243	Pen, ballpoint crystal tech water gel, NS .7 tip, black/blue	5.50	350	piece	1,925.00	50	275.00	100	550.00	100	550.00	100	550.00
244	Fastener, vinyl coated/plastic, 50's	35.00	238	box	8,330.00	103	3,605.00	26	910.00	66	2,310.00	43	1,505.00
245	Fastener, vinyl coated extra long	100.00	2	box	200.00	1	100.00	0	-	0	-	1	100.00
246	Filing Folder with finger ring, 600X540	80.00	20	piece	1,600.00	0	-	10	800.00	10	800.00	0	-
247	Field Notebook	25.00	60	piece	1,500.00	20	500.00	20	500.00	20	500.00	0	-
248	File rack (3 Layers- metal)	200.00	5	piece	1,000.00	5	1,000.00	0	-	0	-	0	-
249	Folder pressboard (brown) Long	600.00	12	ream	7,200.00	3	1,800.00	5	3,000.00	2	1,200.00	2	1,200.00
250	Folder pressboard (white) Long	600.00	81	ream	48,600.00	53	31,800.00	3	1,800.00	0	-	25	15,000.00
251	Folder pressboard (blue)	600.00	6	ream	3,600.00	3	1,800.00	3	1,800.00	0	-	0	-
252	Folder pressboard (green) Long	145.00	137	ream	19,865.00	53	7,685.00	55	7,975.00	2	290.00	27	3,915.00
253	Folder pressboard (white) Short	10.00	75	ream	750.00	50	500.00	0	-	0	-	25	250.00
254	Folder pressboard (green) Short	10.00	75	ream	750.00	50	500.00	0	-	0	-	25	250.00
255	FOLDER, Plastic, with slide, Long	20.00	150	piece	3,000.00	5	100.00	70	1,400.00	5	100.00	70	1,400.00
256	FOLDER, Plastic with slide, Short	15.00	120	piece	1,800.00	0	-	60	900.00	0	-	60	900.00
257	FOLDER, Think, Brown, Long, 50's	240.00	4	pack	960.00	0	-	0	-	4	960.00	0	-
258	FOLDER, Think, Brown, Short, 50's	150.00	3	pack	450.00	0	-	0	-	3	450.00	0	-
259	Folder L-Type (Transparent) Long	15.00	20	piece	300.00	20	300.00	0	-	0	-	0	-
260	Folder (Transparent) Long w/ Slide Fastener	12.00	40	piece	480.00	20	240.00	0	-	0	-	20	240.00
261	Folder (Transparent) Short w/ Slide Fastener	10.00	40	piece	400.00	20	200.00	0	-	0	-	20	200.00
262	FOLDER WHITE (LONG)	8.00	144	piece	1,152.00	113	904.00	0	-	1	8.00	30	240.00
263	FOLDER WHITE (SHORT)	7.00	72	pack	504.00	51	357.00	0	-	1	7.00	20	140.00
264	Glue Gun, with on/off switch, big	150.00	4	piece	600.00	2	300.00	1	150.00	0	-	1	150.00
265	GLUE, Multipurpose 240G	67.00	35	piece	2,345.00	20	1,340.00	5	335.00	5	335.00	5	335.00
266	Glue, white, 200g tube	65.00	24	piece	1,560.00	3	195.00	3	195.00	9	585.00	9	585.00
267	Glue, Stick Type 24 oz.	30.00	6	piece	180.00	1	30.00	1	30.00	2	60.00	2	60.00

268	Glue Stick, refill for big glue gun	10.00	60	piece	600.00	0	-	20	200.00	20	200.00	20	200.00
269	Highlighter pen (Yellow)	20.00	20	piece	400.00	5	100.00	5	100.00	5	100.00	5	100.00
270	Highlighter pen (Green)	20.00	20	piece	400.00	5	100.00	5	100.00	5	100.00	5	100.00
271	Illustration Board, whole	80.00	12	piece	960.00	4	320.00	4	320.00	4	320.00	0	-
272	Index Cards 1/2	5.00	1000	piece	5,000.00	0	-	0	-	1000	5,000.00	0	-
273	Index Card-5'x8"	0,50	3500	piece	1,750.00	2500	1,250.00	0	-	0	-	1000	500.00
274	Index Card - 5'x8"	200.00	5	box	1,000.00	5	1,000.00	0	-	0	-	0	-
275	Ink Cartridge for HPLaserjet (85A)	3,000.00	6	piece	18,000.00	3	9,000.00	0	-	2	6,000.00	1	3,000.00
276	Ink, Duplo (for riso CZ 180)	1,450.00	4	tube	5,800.00	4	5,800.00	0	-	0	-	0	-
277	Ink for HP Deskjet GT 5820 (GT51-Black/GT52-Yellow/GT52-Cyan/GT52-Magenta)	3,500.00	2	set	7,000.00	0	-	1	3,500.00	0	-	1	3,500.00
278	Ink for Brother MFC-J3520 (LC567-BK/LC565-C/LC565-M/LC565-Y)	3,500.00	2	set	7,000.00	0	-	1	3,500.00	0	-	1	3,500.00
279	INK CART, HP ink, 933 (Yellow)	900.00	3	cart	2,700.00	2	1,800.00	0	-	1	900.00	0	-
280	INK CART,HP ink, 933 (Magenta)	900.00	3	cart	2,700.00	2	1,800.00	0	-	1	900.00	0	-
281	INK CART,HP ink, 933 (Cyan)	900.00	3	cart	2,700.00	2	1,800.00	0	-	1	900.00	0	-
282	INK CART,HP ink, 932 (Black)	1,500.00	8	cart	12,000.00	4	6,000.00	0	-	1	1,500.00	3	4,500.00
283	Ink Refill, Epson 110 4 colors	1,250.00	2	cart	2,500.00	1	1,250.00	0	-	1	1,250.00	0	-
284	Ink - HP Laserjet P1102	3,000.00	2	cart	6,000.00	1	3,000.00	0	-	1	3,000.00	0	-
285	Liquid Paper (papermate)	45.00	20	box	900.00	20	900.00	0	-	0	-	0	-
286	Lead for Mechanical Pencil (.5mm)	45.00	10	tube	450.00	10	450.00	0	-	0	-	0	-
287	MAGNETIC COVER	3,000.00	1	roll	3,000.00	1	3,000.00	0	-	0	-	0	-
288	Mailing Stamps	15.00	1500	piece	22,500.00	1000	15,000.00	0	-	0	-	500	7,500.00
289	Manila Paper (Whole)	1,200.00	2	roll	2,400.00	1	1,200.00	0	-	0	-	1	1,200.00
290	MARKER, Whiteboard, Black, Fine, 12's	280.00	10	box	2,800.00	3	840.00	3	840.00	3	840.00	1	280.00
291	MARKER, Whiteboard, Blue Fine, 12's	280.00	4	box	1,120.00	1	280.00	1	280.00	1	280.00	1	280.00
292	Marker, whiteboard, broad, odorless black	300.00	8	box	2,400.00	2	600.00	2	600.00	2	600.00	2	600.00

293	Marker, Whiteboard, Black, broad (Pilot)	45.00	11	piece	495.00	2	90.00	5	225.00	2	90.00	2	90.00
294	Marker, Whiteboard, Blue, broad (Pilot)	45.00	11	piece	495.00	2	90.00	5	225.00	2	90.00	2	90.00
295	Marker, Whiteboard, Red, broad (Pilot)	45.00	11	piece	495.00	2	90.00	5	225.00	2	90.00	2	90.00
296	Marker, whiteboard, Bullet Type, black	20.00	0	piece	-	0	-	0	-	0	-	0	-
297	Marker,Permanent, Broad, Black , 12's	35.00	29	piece	1,015.00	11	385.00	4	140.00	13	455.00	1	35.00
298	Marker,Permanent, Broad, Blue , 12's	450.00	12	box	5,400.00	0	-	11	4,950.00	0	-	1	450.00
299	Marker,Permanent, Broad, Red , 12's	450.00	6	box	2,700.00	0	-	6	2,700.00	0	-	0	-
300	Marking Pen, permanent, fine, black 12's (Pilot)	450.00	40	box	18,000.00	12	5,400.00	7	3,150.00	12	5,400.00	9	4,050.00
301	Marking Pen, permanent, fine, blue 12's (Pilot)	450.00	31	box	13,950.00	9	4,050.00	6	2,700.00	8	3,600.00	8	3,600.00
302	Marking Pen, permanent, fine, red 12's (Pilot)	478.00	8	box	3,824.00	3	1,434.00	0	-	3	1,434.00	2	956.00
303	Marking Pen for Overhead Projector	750.00	4	set	3,000.00	2	1,500.00	0	-	2	1,500.00	0	-
304	Numberer (Stamp) - 6 Band	200.00	8	piece	1,600.00	4	800.00	0	-	0	-	4	800.00
305	Paper, A3 80 gsm	195.00	14	ream	2,730.00	2	390.00	5	975.00	0	-	7	1,365.00
306	Paper, Board 200 gsm, pale cream/white/assorted light colors, long	26.00	60	pack	1,560.00	0	-	30	780.00	30	780.00	0	-
307	Paper, Board 200 gsm, pale cream/white/assorted light colors, short	24.00	160	pack	3,840.00	100	2,400.00	0	-	60	1,440.00	0	-
308	Paper Clips, gem type, 33mm, 100s/box	10.00	27	box	270.00	8	80.00	3	30.00	8	80.00	8	80.00
309	Paper Clips, gem type, 50mm, 100s/box	15.00	13	box	195.00	3	45.00	3	45.00	6	90.00	1	15.00
310	Paper, Multicopy, short, 70 gsm, subs. 24	150.00	80	ream	12,000.00	20	3,000.00	20	3,000.00	20	3,000.00	20	3,000.00
311	Paper Short, 80 GSM, subs. 24	165.00	270	ream	44,550.00	80	13,200.00	55	9,075.00	80	13,200.00	55	9,075.00
312	Paper Long, 80 GSM, subs. 24	175.00	135	ream	23,625.00	35	6,125.00	5	875.00	60	10,500.00	35	6,125.00
313	Paper, Watermarked Laid, 90 gsm, light yellow/green/blue, long 500s	1,350.00	3	ream	4,050.00	0	-	0	-	3	4,050.00	0	-
314	Paper, Watermarked Laid, 90 gsm, light yellow/green/blue short 500s	1,250.00	9	ream	11,250.00	6	7,500.00	0	-	3	3,750.00	0	-
315	PEN, Ballpoint (Black) 50pcs./box (Ordinary)	450.00	27	box	12,150.00	10	4,500.00	5	2,250.00	7	3,150.00	5	2,250.00
316	PEN, Ballpoint (Blue) 50pcs./box (Ordinary)	450.00	7	box	3,150.00	6	2,700.00	0	-	1	450.00	0	-
317	PEN, Ballpoint (Red) 50pcs./box (Ordinary)	450.00	1	box	450.00	1	450.00	0	-	0	-	0	-

318	Pen, Ballpoint, Black (Pilot)	600.00	92	box	55,200.00	54	32,400.00	4	2,400.00	9	5,400.00	25	15,000.00
319	Pen, Ballpoint, Blue (Pilot)	600.00	69	box	41,400.00	43	25,800.00	0	-	5	3,000.00	21	12,600.00
320	Pen, Ballpoint, Red (Pilot)	600.00	8	box	4,800.00	2	1,200.00	1	600.00	5	3,000.00	0	-
321	Pen- Ballpoint, Green (Pilot)	600.00	1	box	600.00	0	-	0	-	1	600.00	0	-
322	Pen, ballpoint, Retractable, black 12's (Pilot)	360.00	78	box	28,080.00	45	16,200.00	2	720.00	29	10,440.00	2	720.00
323	Pen, ballpoint, Retractable, blue 12's (Pilot)	360.00	21	box	7,560.00	11	3,960.00	2	720.00	6	2,160.00	2	720.00
324	Pen, ballpoint, Retractable, green 12's (Pilot)	360.00	2	box	720.00	1	360.00	0	-	1	360.00	0	-
325	Pen, ballpoint, Retractable, red 12's (Pilot)	360.00	5	box	1,800.00	1	360.00	0	-	4	1,440.00	0	-
326	Pencil, lead, woodcased, #2	75.00	64	box	4,800.00	22	1,650.00	11	825.00	25	1,875.00	6	450.00
327	Photopaper, A3	685.00	2	pack	1,370.00	1	685.00	0	-	1	685.00	0	-
328	POST IT-Assorted Colors	150.00	3	set	450.00	3	450.00	0	-	0	-	0	-
329	ROLLERBALL, REFILL 8MM, MEDIUM	120.00	20	piece	2,400.00	5	600.00	5	600.00	5	600.00	5	600.00
330	Record Book - 150 Pages	175.00	50	piece	8,750.00	15	2,625.00	15	2,625.00	10	1,750.00	10	1,750.00
331	Record LOGBOOK - 100 pgs	145.00	16	piece	2,320.00	16	2,320.00	0	-	0	-	0	-
332	Record/ Log Book 300 pages	80.00	3	book	240.00	0	-	3	240.00	0	-	0	-
333	Rubber Band, small	60.00	16	box	960.00	7	420.00	1	60.00	7	420.00	1	60.00
334	RULER, Plastic 12"	20.00	30	piece	600.00	30	600.00	0	-	0	-	0	-
335	Ring Binder - 24mm x 1.2M (1'x44") - Plastic	87.00	18	piece	1,566.00	5	435.00	5	435.00	3	261.00	5	435.00
336	Ring Binder - 32mm x 1.2M (1.5'x44") - Plastic	120.00	3	piece	360.00	0	-	0	-	3	360.00	0	-
337	Scissors Heavy Duty (BIG)	75.00	17	pair	1,275.00	17	1,275.00	0	-	0	-	0	-
338	Screen Protector	300.00	10	set	3,000.00	10	3,000.00	0	-	0	-	0	-
339	Screw Bolts with nuts - 3"	8.00	450	piece	3,600.00	150	1,200.00	100	800.00	100	800.00	100	800.00
340	Screw Bolts with nuts - 4"	10.00	800	piece	8,000.00	200	2,000.00	200	2,000.00	200	2,000.00	200	2,000.00
341	Self-inking Stamp, Mechanical	366.25	4	piece	1,465.00	0	-	4	1,465.00	0	-	0	-
342	Self-inking stamp (Receiving)	300.00	6	piece	1,800.00	4	1,200.00	0	-	0	-	2	600.00

343	Sign pen, BLACK, liquid gel ink, 0.5 mm	65.00	278	piece	18,070.00	99	6,435.00	57	3,705.00	66	4,290.00	56	3,640.00
344	Sign pen, BLUE, liquid gel ink, 0.5mm	810.00	79	box	63,990.00	28	22,680.00	16	12,960.00	19	15,390.00	16	12,960.00
345	Sign pen, RED, liquid gel ink, 0.5mm	810.00	29	box	23,490.00	7	5,670.00	7	5,670.00	9	7,290.00	6	4,860.00
346	Sign pen, Green, liquid gel ink, 0.5mm	810.00	1	piece	810.00	0	-	0	-	1	810.00	0	-
347	Sign Pen, Blue, .5	810.00	2	box	1,620.00	1	810.00	1	810.00	0	-	0	-
348	Sign Pen, Black, .5	810.00	2	box	1,620.00	1	810.00	1	810.00	0	-	0	-
349	SIGN PEN, 0.6mm, Black, 12's	810.00	6	piece	4,860.00	2	1,620.00	2	1,620.00	1	810.00	1	810.00
350	Sign Pen, 0.7mm, Black, 12's	820.00	25	box	20,500.00	14	11,480.00	2	1,640.00	7	5,740.00	2	1,640.00
351	Sign Pen, 0.7mm, Blue, 12's	820.00	14	box	11,480.00	5	4,100.00	2	1,640.00	5	4,100.00	2	1,640.00
352	Sign Pen (blue)	450.00	34	dozen	15,300.00	18	8,100.00	0	-	16	7,200.00	0	-
353	Sign Pen (black) G-TECH 0.3	65.00	5	piece	325.00	5	325.00	0	-	0	-	0	-
354	Sign Pen (blue) G-TECH 0.3	65.00	5	piece	325.00	5	325.00	0	-	0	-	0	-
355	Sign Pen (Black) G-TECH 0.4	52.00	12	piece	624.00	3	156.00	3	156.00	3	156.00	3	156.00
356	SIGN PEN, Uni-Ball, 0.8mm. Black (vision elite)	70.00	3	piece	210.00	3	210.00	0	-	0	-	0	-
357	Solid Paste w/ Water Well (200gms)	50.00	10	piece	500.00	0	-	0	-	10	500.00	0	-
358	Special paper, A4 70 gsm	35.00	20	pack	700.00	5	175.00	5	175.00	5	175.00	5	175.00
359	Stamp pad Ink, 50 ml. - Violet	300.00	13	bottle	3,900.00	8	2,400.00	0	-	4	1,200.00	1	300.00
360	Stapler (Heavy Duty) 50DF	750.00	17	piece	12,750.00	7	5,250.00	0	-	3	2,250.00	7	5,250.00
361	Stapler, STANDARD TYPE, loop cap 200 staples min with stapler remover	57.00	17	piece	969.00	12	684.00	1	57.00	2	114.00	2	114.00
362	Staple wire #35, 5000's/box	35.00	95	box	3,325.00	38	1,330.00	2	70.00	18	630.00	37	1,295.00
363	Staple Wire 23/8	35.00	3	box	105.00	0	-	1	35.00	1	35.00	1	35.00
364	Staple Wires No.140 (23/13)	47.00	4	box	188.00	1	47.00	1	47.00	1	47.00	1	47.00
365	Stick on Pads (3"x4")	30.00	42	pad	1,260.00	15	450.00	15	450.00	3	90.00	9	270.00
366	Stick Note Pads 101x76mm	27.00	10	pad	270.00	5	135.00	0	-	5	135.00	0	-
367	Stick Note Pads 76x51mm	22.00	10	pad	220.00	5	110.00	0	-	5	110.00	0	-

368	Stick on Notes, 1" x 1"	50.00	3	pad	150.00	3	150.00	0	-	0	-	0	-
369	Stick on "Please Sign Here" Pads	50.00	24	pad	1,200.00	12	600.00	2	100.00	5	250.00	5	250.00
370	STORAGE BOX (BIGGEST SIZE-840x590x520mm)	1,000.00	8	piece	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2	2,000.00
371	Storage Box 22L	350.00	10	pieces	3,500.00	10	3,500.00	0	-	0	-	0	-
372	Storage Box (95L Big)	1,200.00	2	piece	2,400.00	2	2,400.00	0	-	0	-	0	-
373	Tape, Double Sided 25mmx10mm	50.00	10	roll	500.00	10	500.00	0	-	0	-	0	-
374	Tape, Double Sided 1 inch	25.00	153	roll	3,825.00	57	1,425.00	34	850.00	24	600.00	38	950.00
375	Tape, Double sided with foam 1"	120.00	20	roll	2,400.00	5	600.00	5	600.00	5	600.00	5	600.00
376	Tape-Double Sided 3/4	37.00	5	piece	185.00	5	185.00	0	-	0	-	0	-
377	Tape, Masking width: 24mm	57.32	16	roll	917.12	16	917.12	0	-	0	-	0	-
378	Tape - Packaging (Brown) 3"	30.00	12	roll	360.00	3	90.00	3	90.00	3	90.00	3	90.00
379	Tape - Transparent 1"	30.00	37	roll	1,110.00	15	450.00	6	180.00	3	90.00	13	390.00
380	Thumbtacks	20.00	67	box	1,340.00	12	240.00	16	320.00	20	400.00	19	380.00
381	Toilet Tissue, 3 ply Scent Free, 12 rolls/pack, 180 grams	300.00	282	pack	84,600.00	65	19,500.00	69	20,700.00	79	23,700.00	69	20,700.00
382	Whiteboard, assorted sizes	600.00	8	piece	4,800.00	2	1,200.00	2	1,200.00	2	1,200.00	2	1,200.00
383	White board (2'x3')	250.00	4	piece	1,000.00	2	500.00	1	250.00	0	-	1	250.00
384	Whiteboard Eraser	25.00	2	piece	50.00	0	-	2	50.00	0	-	0	-
385	ADVANCED Aerosol- ODORLESS INSECT KILLER	300.00	4	bottle	1,200.00	1	300.00	1	300.00	1	300.00	1	300.00
386	Air Freshener, sensations refill, gel type, square, thin	90.00	56	piece	5,040.00	20	1,800.00	0	-	18	1,620.00	18	1,620.00
387	BATH SOAP	20.00	160	piece	3,200.00	40	800.00	40	800.00	40	800.00	40	800.00
388	Brush with long handle	100.00	6	piece	600.00	0	-	0	-	3	300.00	3	300.00
389	Brush (Plastic small - Soft Bristles)	60.00	6	piece	360.00	0	-	0	-	3	180.00	3	180.00
390	Clorox	130.00	36	gallon	4,680.00	0	-	18	2,340.00	0	-	18	2,340.00
391	Detergent Powder w/ fabric conditioner	60.00	56	piece	3,360.00	10	600.00	10	600.00	18	1,080.00	18	1,080.00
392	Diswashing Liquid	80.00	251	bottle	20,080.00	61	4,880.00	73	5,840.00	61	4,880.00	56	4,480.00



393	Dishwashing Paste	25.00	80	piece	2,000.00	20	500.00	20	500.00	20	500.00	20	500.00
394	Disinfectant Concentrate	275.00	18	gallon	4,950.00	6	1,650.00	0	-	6	1,650.00	6	1,650.00
395	Disinfectant Spray, 340g	380.00	18	can	6,840.00	0	-	0	-	9	3,420.00	9	3,420.00
396	Doormat, coton/woven cotton, rectangular	50.00	105	piece	5,250.00	30	1,500.00	25	1,250.00	25	1,250.00	25	1,250.00
397	Doormats (Rubber)	300.00	37	gallon	11,100.00	15	4,500.00	10	3,000.00	2	600.00	10	3,000.00
398	Foot Rug	30.00	15	piece	450.00	0	-	15	450.00	0	-	0	-
399	Gloves (Rubber)	200.00	118	piece	23,600.00	30	6,000.00	38	7,600.00	20	4,000.00	30	6,000.00
400	Gloves (Non-Rubberize)	40.00	120	pair	4,800.00	30	1,200.00	30	1,200.00	30	1,200.00	30	1,200.00
401	Hand Sanitizer	145.00	36	piece	5,220.00	9	1,305.00	9	1,305.00	9	1,305.00	9	1,305.00
402	Handsoap Dispenser	200.00	4	bottle	800.00	2	400.00	0	-	2	400.00	0	-
403	Hand Washing Liquid Soap w/ pump	80.00	24	bottle	1,920.00	7	560.00	13	1,040.00	2	160.00	2	160.00
404	Insect repellent	220.00	10	bottle	2,200.00	5	1,100.00	0	-	5	1,100.00	0	-
405	Mosquito-Insect, Water Base 120ml	120.00	25	piece	3,000.00	25	3,000.00	0	-	0	-	0	-
406	Multi-insect Spray, 500 ml	600.00	6	can	3,600.00	0	-	1	600.00	4	2,400.00	1	600.00
407	Pail (Medium)	100.00	2	piece	200.00	2	200.00	0	-	0	-	0	-
408	Plastic Dipper (tabo)	25.00	3	piece	75.00	3	75.00	0	-	0	-	0	-
409	Plastic Water Drum (BIG) Heavy Duty	395.00	2	piece	790.00	2	790.00	0	-	0	-	0	-
410	Pledge Cleaner - 330 ml	270.00	40	piece	10,800.00	10	2,700.00	10	2,700.00	10	2,700.00	10	2,700.00
411	PVA MOP w/ handle	275.00	31	piece	8,525.00	1	275.00	10	2,750.00	10	2,750.00	10	2,750.00
412	Rain Boots (Women)	500.00	3	pair	1,500.00	3	1,500.00	0	-	0	-	0	-
413	Rain Coat	700.00	7	piece	4,900.00	7	4,900.00	0	-	0	-	0	-
414	Scouring Pad with Sponge, green & yellow, 4.5 in x 2.7 in x .6 in	40.00	80	pad	3,200.00	20	800.00	30	1,200.00	0	-	30	1,200.00
415	Sponge	50.00	4	piece	200.00	0	-	2	100.00	2	100.00	0	-
416	Sponge	215.00	5	box	1,075.00	2	430.00	1	215.00	1	215.00	1	215.00
417	Straw (rope)	30.00	2	roll	60.00	1	30.00	1	30.00	0	-	0	-

418	Toilet Deodorant - perfumed fabric conditioner liquid, 1000ml	280.00	72	bottle	20,160.00	0	-	24	6,720.00	24	6,720.00	24	6,720.00
419	Toilet deodorant cake 99%, 50g	40.00	160	piece	6,400.00	40	1,600.00	40	1,600.00	40	1,600.00	40	1,600.00
420	Trash Bag (Large)	41.00	164	pack	6,724.00	11	451.00	41	1,681.00	71	2,911.00	41	1,681.00
421	Trash Bag Medium	22.00	124	pack	2,728.00	1	22.00	31	682.00	61	1,342.00	31	682.00
422	Trash Bag (Small)	33.00	103	pack	3,399.00	5	165.00	32	1,056.00	32	1,056.00	34	1,122.00
423	Trash Bag XL, 10/pack	50.00	120	roll	6,000.00	0	-	30	1,500.00	60	3,000.00	30	1,500.00
424	Trash Bin (Big-Indoors)	850.00	9	roll	7,650.00	6	5,100.00	0	-	3	2,550.00	0	-
425	Toilet Bowl Brush	60.00	24	roll	1,440.00	6	360.00	6	360.00	6	360.00	6	360.00
426	Window Curtain (river blue & cream)	300.00	4	piece	1,200.00	4	1,200.00	0	-	0	-	0	-
427	Adhesive Strips	70.00	10	box	700.00	5	350.00	0	-	5	350.00	0	-
428	Amoxicilin-250mg	20.00	300	capsule	6,000.00	150	3,000.00	0	-	150	3,000.00	0	-
429	Carbocisteine	30.00	500	capsule	15,000.00	250	7,500.00	0	-	250	7,500.00	0	-
430	Cold Vaporizing Ointment - 50 g	30.00	50	piece	1,500.00	25	750.00	0	-	25	750.00	0	-
431	Computer Ink for Epson Printer, black	280.00	19	piece	5,320.00	5	1,400.00	5	1,400.00	5	1,400.00	4	1,120.00
432	Computer Ink for Epson Printer, Tri-color	300.00	27	piece	8,100.00	7	2,100.00	7	2,100.00	6	1,800.00	7	2,100.00
433	Computer Ink, black compatible to HP	265.00	4	piece	1,060.00	2	530.00	0	-	2	530.00	0	-
434	Computer Ink, Canon 725 PGBK, black	320.00	8	piece	2,560.00	2	640.00	2	640.00	2	640.00	2	640.00
435	Cotton Balls 100 pcs/pack	100.00	10	box	1,000.00	5	500.00	0	-	5	500.00	0	-
436	Drum Cartridge, for Fuji Xerox Docu Centre S2320	10,800.00	7	piece	75,600.00	2	21,600.00	2	21,600.00	3	32,400.00	0	-
437	Drum Cartridge for Fuji Xerox 1055	5,000.00	2	box	10,000.00	0	-	1	5,000.00	0	-	1	5,000.00
438	Drum Cart, Ineo photo copier	3,000.00	4	piece	12,000.00	1	3,000.00	1	3,000.00	1	3,000.00	1	3,000.00
439	First Aid Elastic Bandage (Brown w/ Hook) 1"	350.00	30	roll	10,500.00	15	5,250.00	0	-	15	5,250.00	0	-
440	First Aid Elastic Bandage (Brown w/ Hook) 3"	500.00	30	roll	15,000.00	15	7,500.00	0	-	15	7,500.00	0	-
441	Fuser Assembly, FUJI, Docucentre	11,400.00	1	piece	11,400.00	1	11,400.00	0	-	0	-	0	-
442	HP LASER JET PRINTER P1102	7,500.00	1	unit	7,500.00	1	7,500.00	0	-	0	-	0	-

443	HP Laser print toner HP 15A	3,600.00	4	cart	14,400.00	0	-	2	7,200.00	0	-	2	7,200.00
444	HP laser print toner HP 15A	3,600.00	4	cart	14,400.00	0	-	2	7,200.00	0	-	2	7,200.00
445	Hyocscine	30.00	200	tablet	6,000.00	100	3,000.00	0	-	100	3,000.00	0	-
446	Ibuprofen	20.00	500	liquigel	10,000.00	250	5,000.00	0	-	250	5,000.00	0	-
447	Ink Cartridge compatible with riso machine	3,000.00	4	piece	12,000.00	2	6,000.00	2	6,000.00	0	-	0	-
448	Ink CZ Black for CZ180	1,335.00	6	piece	8,010.00	2	2,670.00	1	1,335.00	2	2,670.00	1	1,335.00
449	Ink Cartridge - CL 88 (Black) Canon Printer	790.00	17	cart	13,430.00	6	4,740.00	6	4,740.00	3	2,370.00	2	1,580.00
450	Ink Cartridge - CL 98 (Black) Canon Printer	680.00	11	cart	7,480.00	4	2,720.00	4	2,720.00	1	680.00	2	1,360.00
451	Ink (black) - Canon Printer 820	700.00	6	cart	4,200.00	3	2,100.00	0	-	3	2,100.00	0	-
452	Ink ( colored) for Canon printer, 821	660.00	12	cart	7,920.00	6	3,960.00	0	-	6	3,960.00	0	-
453	Ink for plotter C4844 (HP10) Black	1,800.00	1	cart	1,800.00	0	-	0	-	0	-	1	1,800.00
454	Ink for plotter C4911A (HP82) Cyan	2,000.00	1	cart	2,000.00	0	-	0	-	0	-	1	2,000.00
455	Ink for plotter C4912A (HP82) Magenta	2,000.00	1	cart	2,000.00	0	-	0	-	0	-	1	2,000.00
456	Ink for plotter C4913A (HP82) Yellow	2,000.00	1	cart	2,000.00	0	-	0	-	0	-	1	2,000.00
457	Ink - Canon 811 Color	900.00	3	cart	2,700.00	1	900.00	1	900.00	0	-	1	900.00
458	Ink - Canon 830 (Black)	750.00	6	cart	4,500.00	2	1,500.00	2	1,500.00	0	-	2	1,500.00
459	Ink - Canon 831 Color	950.00	3	cart	2,850.00	1	950.00	1	950.00	0	-	1	950.00
460	Ink Cart., HP17A	3,200.00	2	piece	6,400.00	1	3,200.00	0	-	1	3,200.00	0	-
461	Ink Cartridge, HP 46 black	576.92	2	cart	1,153.83	0	-	0	-	0	-	2	1,153.83
462	Ink Cartridge, HP 46 tri-color	650.00	8	cart	5,200.00	2	1,300.00	2	1,300.00	2	1,300.00	2	1,300.00
463	Toner, Fuji DS1810	3,000.00	6	cart	18,000.00	1	3,000.00	2	6,000.00	1	3,000.00	2	6,000.00
464	Toner Cart, HP CB541	4,000.00	3	cart	12,000.00	1	4,000.00	1	4,000.00	0	-	1	4,000.00
465	Toner Cart, HP CB542	4,000.00	3	cart	12,000.00	1	4,000.00	1	4,000.00	0	-	1	4,000.00
466	Toner Cart, HP CB543	4,000.00	3	cart	12,000.00	1	4,000.00	1	4,000.00	0	-	1	4,000.00
467	Ink, HP GT51 black	350.00	9	cart	3,150.00	0	-	3	1,050.00	3	1,050.00	3	1,050.00

468	Ink, HP GT52 cyan	350.00	16	cart	5,600.00	0	-	4	1,400.00	6	2,100.00	6	2,100.00
469	Ink, HP GT52 magenta	350.00	16	cart	5,600.00	0	-	4	1,400.00	6	2,100.00	6	2,100.00
470	Ink, HP GT52 yellow	350.00	16	cart	5,600.00	0	-	4	1,400.00	6	2,100.00	6	2,100.00
471	Ink Cartridge, HP 901 black	700.00	6	cart	4,200.00	0	-	2	1,400.00	2	1,400.00	2	1,400.00
472	Ink Cartridge, HP 901 tri-color	1,050.00	6	cart	6,300.00	0	-	2	2,100.00	2	2,100.00	2	2,100.00
473	Ink refill (BLACK) Continious Ink	480.00	2	liter	960.00	2	960.00	0	-	0	-	0	-
474	Ink refill (YELLOW) Continious Ink	480.00	1	liter	480.00	1	480.00	0	-	0	-	0	-
475	Ink refill (MAGENTA) Continious Ink	480.00	1	liter	480.00	1	480.00	0	-	0	-	0	-
476	Ink refill (CYAN) Continious Ink	480.00	1	liter	480.00	1	480.00	0	-	0	-	0	-
477	Ink Refilling Bottles- All EPSON model	100.00	36	bottle	3,600.00	12	1,200.00	12	1,200.00	12	1,200.00	0	-
478	Ketoconazole (Cream) 7g	40.00	50	piece	2,000.00	25	1,000.00	0	-	25	1,000.00	0	-
479	Liniment Oil - 100L	30.00	50	bottle	1,500.00	25	750.00	0	-	25	750.00	0	-
480	Loratadine	25.00	100	tablet	2,500.00	50	1,250.00	0	-	50	1,250.00	0	-
481	Medical Plaster 1/2	25.00	30	roll	750.00	15	375.00	0	-	15	375.00	0	-
482	Medicine HCL (Chew Tab)	15.00	100	tablet	1,500.00	50	750.00	0	-	50	750.00	0	-
483	Memory Enhancer	20.00	500	tablet	10,000.00	250	5,000.00	0	-	250	5,000.00	0	-
484	Paracetamol	10.00	300	tablet	3,000.00	150	1,500.00	0	-	150	1,500.00	0	-
485	Photocopy Developer for Ineo 164	6,000.00	3	cart	18,000.00	1	6,000.00	1	6,000.00	1	6,000.00	0	-
486	RISO Ink CZ S4877	3,500.00	9	cart	31,500.00	5	17,500.00	0	-	2	7,000.00	2	7,000.00
487	Rison Ink Master	5,500.00	2	roll	11,000.00	1	5,500.00	0	-	1	5,500.00	0	-
488	Rizo Ink CZ Type, Black, 800ml	2,500.00	11	box	27,500.00	3	7,500.00	2	5,000.00	3	7,500.00	3	7,500.00
489	Spirit of Ammonia 30ml	30.00	30	bottle	900.00	15	450.00	0	-	15	450.00	0	-
490	Surgical Gloves-Large (Non-Sterile)	250.00	10	box	2,500.00	5	1,250.00	0	-	5	1,250.00	0	-
491	Surgical Mask	250.00	22	box	5,500.00	9	2,250.00	2	500.00	7	1,750.00	4	1,000.00
492	Tissue Paper, 12 rolls/pack 3 ply (heartex)	300.00	182	pack	54,600.00	49	14,700.00	44	13,200.00	44	13,200.00	45	13,500.00

493	Toner - INEO 163	3,000.00	5	piece	15,000.00	3	9,000.00	0	-	1	3,000.00	1	3,000.00
494	Toner - INEO 215	3,150.00	4	tube	12,600.00	1	3,150.00	1	3,150.00	1	3,150.00	1	3,150.00
495	Toner - DCS 2320	3,000.00	2	piece	6,000.00	2	6,000.00	0	-	0	-	0	-
496	Toner Cart, FUJI, S2220	3,600.00	10	piece	36,000.00	3	10,800.00	2	7,200.00	2	7,200.00	3	10,800.00
497	Toner Drum, FUJI, S2220	12,200.00	2	piece	24,400.00	1	12,200.00	0	-	0	-	1	12,200.00
498	Toner - Fuji Xerox 1055	2,500.00	4	box	10,000.00	0	-	2	5,000.00	2	5,000.00	0	-
499	Toner for Ineo 164 Copier	3,100.00	4	cart	12,400.00	1	3,100.00	1	3,100.00	1	3,100.00	1	3,100.00
500	Toner, developer, cleaner blade, drum for Photocopying machines	10,000.00	7	set	70,000.00	0	-	6	60,000.00	1	10,000.00	0	-
501	Toner-HP 12A for Laserjet HP 1020, HPM1005	3,500.00	12	cart	42,000.00	2	7,000.00	4	14,000.00	2	7,000.00	4	14,000.00
502	Toner-HP 12A for Laserjet HP 1000 series	3,500.00	16	cart	56,000.00	2	7,000.00	5	17,500.00	3	10,500.00	6	21,000.00
503	Toner-HP 35A for Laserjet HP 1006	3,500.00	25	cart	87,500.00	8	28,000.00	5	17,500.00	7	24,500.00	5	17,500.00
504	Toner HP 83A	3,500.00	12	cart	42,000.00	3	10,500.00	3	10,500.00	3	10,500.00	3	10,500.00
505	Toner HP 85A for Laserjet HP 1002, HPM 1132	3,500.00	50	cart	175,000.00	11	38,500.00	14	49,000.00	11	38,500.00	14	49,000.00
506	Toner for Ineo Photo Copy	3,100.00	4	cart	12,400.00	2	6,200.00	0	-	2	6,200.00	0	-
507	TONER TN114 - INEO 161	3,500.00	18	piece	63,000.00	5	17,500.00	4	14,000.00	4	14,000.00	5	17,500.00
508	Toner, Developer TN 116	3,437.50	2	cart	6,875.00	1	3,437.50	0	-	0	-	1	3,437.50
509	Vitamin C	10.00	503	tablet	5,030.00	250	2,500.00	0	-	250	2,500.00	3	30.00
510	Vit. B Complex + Vit. E	12.00	500	tablet	6,000.00	250	3,000.00	0	-	250	3,000.00	0	-
511	Water refill (Purified Drinking Water)	25.00	300	gallon	7,500.00	75	1,875.00	75	1,875.00	75	1,875.00	75	1,875.00
512	DURABOX - 6 LAYERS	2,000.00	1	unit	2,000.00	1	2,000.00	0	-	0	-	0	-
513	Filing Cabinet Steel (4 Drawers) - Plain Finish	10,000.00	4	unit	40,000.00	1	10,000.00	1	10,000.00	1	10,000.00	1	10,000.00
514	Ladder	1,000.00	1	piece	1,000.00	1	1,000.00	0	-	0	-	0	-
515	Office Table, 1.5' x 2', w/ drawers	3,500.00	2	unit	7,000.00	1	3,500.00	1	3,500.00	0	-	0	-
516	Padlock-YALE (Solid Brass) 60mm	345.00	7	piece	2,415.00	7	2,415.00	0	-	0	-	0	-
517	Padlock (Heavy Duty)	400.00	10	piece	4,000.00	10	4,000.00	0	-	0	-	0	-

518	Swivel chairs	6,000.00	6	unit	36,000.00	4	24,000.00	2	12,000.00	0	-	0	-
519	Telephone Stand	2,000.00	1	unit	2,000.00	1	2,000.00	0	-	0	-	0	-
520	Eraser, Staedtler Rasoplast combi	40.00	10	piece	400.00	5	200.00	5	200.00	0	-	0	-
521	Fastener, Screw Type, 2"	8.00	100	piece	800.00	0	-	100	800.00	0	-	0	-
522	Fastener, Screw Type, 3"	10.00	200	piece	2,000.00	0	-	100	1,000.00	0	-	100	1,000.00
523	Fastener, Screw Type, 4"	15.00	200	piece	3,000.00	0	-	100	1,500.00	0	-	100	1,500.00
524	FOLDER, Clear front, Short	8.00	100	piece	800.00	25	200.00	25	200.00	25	200.00	25	200.00
525	FOLDER, Clear front, Long	10.00	100	piece	1,000.00	25	250.00	25	250.00	25	250.00	25	250.00
526	Glue, multi-purpose, 130 grams	60.00	10	bottle	600.00	5	300.00	0	-	5	300.00	0	-
527	Insect Spray (Mosquito/Cockroach)	250.00	12	can	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00
528	Automatic Emergency Light (LED)	60.00	3	piece	180.00	3	180.00	0	-	0	-	0	-
529	Notebook, 200 pages	70.00	20	piece	1,400.00	5	350.00	5	350.00	5	350.00	5	350.00
530	Pen (Highlighter) assorted, 3 colors/set	60.00	47	pack	2,820.00	14	840.00	13	780.00	7	420.00	13	780.00
531	Prepaid Card (SMART 300)	110.00	24	piece	2,640.00	16	1,760.00	0	-	0	-	8	880.00
532	Push Pin, hammer head type, 100s/box	30.00	85	box	2,550.00	29	870.00	21	630.00	24	720.00	11	330.00
533	PVC Sheet, clear color, long	600.00	2	box	1,200.00	0	-	1	600.00	0	-	1	600.00
534	PVC Sheet, clear color, long	600.00	2	box	1,200.00	0	-	1	600.00	0	-	1	600.00
535	PVC Cover - Long	15.00	330	piece	4,950.00	170	2,550.00	20	300.00	120	1,800.00	20	300.00
536	PVC Cover - Short	20.00	80	piece	1,600.00	20	400.00	20	400.00	20	400.00	20	400.00
537	PVC Cover - 200 mic. 217x283 Clear	350.00	1	box	350.00	1	350.00	0	-	0	-	0	-
538	Tape, Duct 2"	80.00	4	roll	320.00	0	-	4	320.00	0	-	0	-
539	Bin Card	20.00	200	piece	4,000.00	100	2,000.00	0	-	100	2,000.00	0	-
540	Food handlers Class Card	4.00	7500	piece	30,000.00	2000	8,000.00	2000	8,000.00	2000	8,000.00	1500	6,000.00
541	Family Planning Card	15.25	400	piece	6,100.00	100	1,525.00	100	1,525.00	100	1,525.00	100	1,525.00
542	Health Certificate card	4.00	6000	piece	24,000.00	2000	8,000.00	2000	8,000.00	1000	4,000.00	1000	4,000.00

543	Paper - Colored (Yellow,Green, & Pink) 20pcs/pack	25.00	10	pack	250.00	10	250.00	0	-	0	-	0	-
544	Paper A4, Multicopy, 80 GSM, Subs. 24, (Copy One/ Perfect Print)	180.00	5	ream	900.00	0	-	5	900.00	0	-	0	-
545	Paper, Multicopy, short, 80 gsm, subs. 24	145.00	71	ream	10,295.00	14	2,030.00	24	3,480.00	14	2,030.00	19	2,755.00
546	Paper, Multicopy, long, 70 gsm, subs. 24	150.00	55	ream	8,250.00	10	1,500.00	20	3,000.00	10	1,500.00	15	2,250.00
547	Paper, Special , 12s/pack	81.00	70	pack	5,670.00	22	1,782.00	22	1,782.00	23	1,863.00	3	243.00
548	Paper, Photo (Premium Glossy) A4	17.00	70	pack	1,190.00	10	170.00	30	510.00	10	170.00	20	340.00
549	Paper, Photo, short, 12's/pack	110.00	12	pack	1,320.00	6	660.00	0	-	6	660.00	0	-
550	Paper, Photo, long, 12's/pack	120.00	10	pack	1,200.00	5	600.00	0	-	5	600.00	0	-
551	Paper, Ruled Pad, Yellow ( Catleya )	40.00	40	pad	1,600.00	40	1,600.00	0	-	0	-	0	-
552	Paper - Ruled Pad	70.00	20	pad	1,400.00	3	210.00	2	140.00	12	840.00	3	210.00
553	Paper, Sticker (Matte) A4	22.00	30	pack	660.00	10	220.00	10	220.00	10	220.00	0	-
554	Prescription Pad	200.00	16	pad	3,200.00	4	800.00	4	800.00	4	800.00	4	800.00
555	Sanitary Permit Form	8.00	8500	piece	68,000.00	2000	16,000.00	2000	16,000.00	2000	16,000.00	2500	20,000.00
556	Automatic Emergency Light (LED)	2,000.00	2	pieces	4,000.00	2	4,000.00	0	-	0	-	0	-
557	Window Curtain (drape fabric panel; light green)	1,000.00	6	pieces	6,000.00	0	-	0	-	6	6,000.00	0	-
558	Window Curtain (rod-pocket panel; light green)	400.00	15	pieces	6,000.00	5	2,000.00	0	-	10	4,000.00	0	-
559	Extension Wire ( heavy duty)	1,400.00	2	piece	2,800.00	2	2,800.00	0	-	0	-	0	-
560	Extension Wire ( 3 meter)	250.00	3	piece	750.00	3	750.00	0	-	0	-	0	-
561	LED Flashlight (199mm)	2,000.00	10	Piece	20,000.00	10	20,000.00	0	-	0	-	0	-
562	LED Flashlight - Rechargeable - Small	120.00	24	piece	2,880.00	0	-	12	1,440.00	0	-	12	1,440.00
563	Card Reader, Micro USB	80.00	10	piece	800.00	5	400.00	5	400.00	0	-	0	-
564	Computer Desktop w/ Printer	30,000.00	1	set	30,000.00	1	30,000.00	0	-	0	-	0	-
565	Computer LCD Monitor 20 inches	5,000.00	1	unit	5,000.00	1	5,000.00	0	-	0	-	0	-
566	Compact Disk, Recordable with case	30.00	98	piece	2,940.00	37	1,110.00	12	360.00	37	1,110.00	12	360.00
567	Compact Disk, Rewriteable with case	40.00	48	piece	1,920.00	12	480.00	12	480.00	12	480.00	12	480.00

568	Computer Laptop Audio Multi Media Mini-Speaker	700.00	4	piece	2,800.00	4	2,800.00	0	-	0	-	0	-
569	Computer Table	2,000.00	3	piece	6,000.00	3	6,000.00	0	-	0	-	0	-
570	CPU (i3 processor; 1 TB HDD; 4GB RAM)	10,000.00	2	unit	20,000.00	2	20,000.00	0	-	0	-	0	-
571	EPSON L210 INK COLORED	350.00	16	bottle	5,600.00	4	1,400.00	4	1,400.00	4	1,400.00	4	1,400.00
572	EPSON L210 INK BLACK	350.00	20	bottle	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00
573	Epson L360 (Continuous INK)	3,600.00	2	set	7,200.00	1	3,600.00	0	-	1	3,600.00	0	-
574	EPSON, INK CARTRIDGE LX-300	130.00	6	piece	780.00	2	260.00	2	260.00	2	260.00	0	-
575	External USB 3.0 2.5-Inch SATA HDD Hard Drive Disk Enclosure	600.00	2	piece	1,200.00	2	1,200.00	0	-	0	-	0	-
576	External Hardisk	3,500.00	1	piece	3,500.00	0	-	1	3,500.00	0	-	0	-
577	Internet LAN Cable, 20 meters, Blue	1,200.00	3	Piece	3,600.00	3	3,600.00	0	-	0	-	0	-
578	Keyboard	400.00	18	piece	7,200.00	7	2,800.00	7	2,800.00	4	1,600.00	0	-
579	Keyboard (Wireless)	1,600.00	9	set	14,400.00	7	11,200.00	0	-	2	3,200.00	0	-
580	LAN Card	420.00	2	piece	840.00	2	840.00	0	-	0	-	0	-
581	Mosue (Wireless)	400.00	1	piece	400.00	1	400.00	0	-	0	-	0	-
582	Mouse Pad	65.00	10	piece	650.00	10	650.00	0	-	0	-	0	-
583	Mouse pad with wrist support	180.00	12	pieces	2,160.00	12	2,160.00	0	-	0	-	0	-
584	Pointer (Powerpoint-Bluetooth)	500.00	3	piece	1,500.00	3	1,500.00	0	-	0	-	0	-
585	Power cord for printer and laptop	3,000.00	3	set	9,000.00	3	9,000.00	0	-	0	-	0	-
586	Ribbon for Adding machine	3,000.00	12	spool	36,000.00	3	9,000.00	3	9,000.00	3	9,000.00	3	9,000.00
587	Ribbon for Epson Fx2175	250.00	10	cart	2,500.00	5	1,250.00	0	-	5	1,250.00	0	-
588	Ribbon for Epson LX 300	120.00	10	cart	1,200.00	5	600.00	0	-	5	600.00	0	-
589	Ribbon for Epson LX 310	120.00	100	cart	12,000.00	40	4,800.00	10	1,200.00	40	4,800.00	10	1,200.00
590	Ribbon for typewriter	50.00	25	piece	1,250.00	8	400.00	2	100.00	9	450.00	6	300.00
591	SD Card - 16 GB	300.00	8	piece	2,400.00	2	600.00	2	600.00	2	600.00	2	600.00
592	USB - ULTRA DUAL DRIVE 3.0 32 GB	1,000.00	10	piece	10,000.00	10	10,000.00	0	-	0	-	0	-



593	USB (Flash Drive), 64GB	1,250.00	16	piece	20,000.00	10	12,500.00	6	7,500.00	0	-	0	-
594	USB Flash Drive 32 GB	800.00	41	piece	32,800.00	28	22,400.00	2	1,600.00	11	8,800.00	0	-
595	USB Flash Drive 16 GB	370.00	3	piece	1,110.00	3	1,110.00	0	-	0	-	0	-
596	USB Hub, 7 port, heavy duty	500.00	4	piece	2,000.00	1	500.00	1	500.00	1	500.00	1	500.00
597	Automatic Voltage Regulator 500 watts with 110 watts outlet	620.00	12	unit	7,440.00	10	6,200.00	2	1,240.00	0	-	0	-
598	Battery pack	4,000.00	1	piece	4,000.00	1	4,000.00	0	-	0	-	0	-
599	Battery charger	4,000.00	1	piece	4,000.00	1	4,000.00	0	-	0	-	0	-
600	Uninterrupted Power Supply (UPS)	5,500.00	11	unit	60,500.00	9	49,500.00	0	-	2	11,000.00	0	-
601	Aneroid Sphygmomanometer BP Kit Cuff	575.00	1	piece	575.00	1	575.00	0	-	0	-	0	-
602	Blotter Book	2,600.00	5	piece	13,000.00	0	-	0	-	5	13,000.00	0	-
603	Business Permit Forms (50sets/bundle)	600.00	200	bundle	120,000.00	200	120,000.00	0	-	0	-	0	-
604	Business Plates 5'x12"	120.00	1000	piece	120,000.00	1000	120,000.00	0	-	0	-	0	-
605	Civil Code of the Philippines annotated by Tolentino	2,000.00	1	book	2,000.00	0	-	1	2,000.00	0	-	0	-
606	Commercial Law of the Philippines Volume 1	1,500.00	1	book	1,500.00	0	-	1	1,500.00	0	-	0	-
607	Commercial Law of the Philippines Volume 2	1,500.00	1	book	1,500.00	0	-	1	1,500.00	0	-	0	-
608	Commercial Law of the Philippines Volume 3	1,500.00	1	book	1,500.00	0	-	1	1,500.00	0	-	0	-
609	Cooler Box (Plastic Transport Thermal)	700.00	1	piece	700.00	1	700.00	0	-	0	-	0	-
610	Crates, Plastic	1,200.00	10	piece	12,000.00	5	6,000.00	0	-	0	-	5	6,000.00
611	Curtain	4,500.00	15	Piece	67,500.00	15	67,500.00	0	-	0	-	0	-
612	Curtain Rod w/ Holder	3,200.00	8	Piece	25,600.00	8	25,600.00	0	-	0	-	0	-
613	Cutter - Big Heavy Duty L500	230.00	9	piece	2,070.00	2	460.00	0	-	7	1,610.00	0	-
614	Emergency Portable Survival First Aid Kit Bag (Belt Bag Type)	645.00	10	bag	6,450.00	10	6,450.00	0	-	0	-	0	-
615	Exhaust fan	814.78	2	unit	1,629.56	2	1,629.56	0	-	0	-	0	-
616	Faucet	1,500.00	1	set	1,500.00	1	1,500.00	0	-	0	-	0	-
617	Filing Cabinet Steel (4 Doors)	9,000.00	1	piece	9,000.00	1	9,000.00	0	-	0	-	0	-

618	Finger Print Powder Duster made of soft rabbit hair	950.00	4	bottle	3,800.00	0	-	2	1,900.00	0	-	2	1,900.00
619	Finger Print Kit	8,000.00	4	unit	32,000.00	0	-	2	16,000.00	0	-	2	16,000.00
620	Finger Tip Pulse Oximeter	650.00	2	piece	1,300.00	2	1,300.00	0	-	0	-	0	-
621	Fire Coat and Trousers	40,000.00	5	pairs	200,000.00	5	200,000.00	0	-	0	-	0	-
622	Fire Gloves	2,500.00	22	pairs	55,000.00	22	55,000.00	0	-	0	-	0	-
623	Glass top for table	3,500.00	3	piece	10,500.00	2	7,000.00	1	3,500.00	0	-	0	-
624	Hard bound Books	225.00	75	piece	16,875.00	35	7,875.00	0	-	0	-	40	9,000.00
625	Hat	250.00	18	piece	4,500.00	18	4,500.00	0	-	0	-	0	-
626	Heavy duty rain coats and pants	1,500.00	22	pairs	33,000.00	22	33,000.00	0	-	0	-	0	-
627	Laminating Paper	1,000.00	1	pack	1,000.00	0	-	1	1,000.00	0	-	0	-
628	Magnifying Glass (9 cm in diameter)	1,500.00	1	piece	1,500.00	0	-	1	1,500.00	0	-	0	-
629	Miner's Head Lamp	1,500.00	22	pieces	33,000.00	22	33,000.00	0	-	0	-	0	-
630	Mobile Phone- Nokia 3310 L2017 Dual Sim	3,000.00	1	unit	3,000.00	1	3,000.00	0	-	0	-	0	-
631	Moth balls	35.00	20	pack	700.00	5	175.00	5	175.00	5	175.00	5	175.00
632	Office Wooden Table (Small)	3,000.00	1	piece	3,000.00	1	3,000.00	0	-	0	-	0	-
633	Operations Suit, 1 set (Jacket & Pants)	3,000.00	22	set	66,000.00	22	66,000.00	0	-	0	-	0	-
634	Other Supplies(Contingency)	12,800.00	4	lot	51,200.00	1	12,800.00	1	12,800.00	1	12,800.00	1	12,800.00
635	Potted ornamental plants	125.00	40	piece	5,000.00	10	1,250.00	10	1,250.00	10	1,250.00	10	1,250.00
636	Printed Business Permit Application Form (Back to Back)	1.50	20000	piece	30,000.00	20000	30,000.00	0	-	0	-	0	-
637	PVC Ambu Bag (Manual Resucitation Kit)	1,500.00	1	Piece	1,500.00	1	1,500.00	0	-	0	-	0	-
638	Quarterly Stickers (2"x3 1/2")	7.00	9000	Piece	63,000.00	9000	63,000.00	0	-	0	-	0	-
639	Revised Penal Code of the Philippines (codal)	2,000.00	1	book	2,000.00	0	-	1	2,000.00	0	-	0	-
640	Ring bind	20.00	30	unit	600.00	0	-	15	300.00	15	300.00	0	-
641	Rules of Court (codal)	1,500.00	1	book	1,500.00	0	-	1	1,500.00	0	-	0	-
642	Rubber boots	300.00	8	pair	2,400.00	8	2,400.00	0	-	0	-	0	-

643	Safety Shoes Boots, steel toe	2,500.00	22	pair	55,000.00	22	55,000.00	0	-	0	-	0	-
644	Scissors, stainless, 10"	120.00	5	pair	600.00	0	-	5	600.00	0	-	0	-
645	Scissors, 9" stainless steel	200.00	4	pair	800.00	2	400.00	2	400.00	0	-	0	-
646	Scotch packing tape super clear 48mmx20	150.00	15	roll	2,250.00	0	-	5	750.00	5	750.00	5	750.00
647	Soft Cervical Collar (Adult)	1,500.00	2	piece	3,000.00	2	3,000.00	0	-	0	-	0	-
648	Surgical Glove (Medium)	350.00	2	box	700.00	0	-	1	350.00	1	350.00	0	-
649	Table Name Plate	1,500.00	3	piece	4,500.00	3	4,500.00	0	-	0	-	0	-
650	Tape Measure (8m)	350.00	10	piece	3,500.00	10	3,500.00	0	-	0	-	0	-
651	Thermometer ear & forehead dual mode (Infrared)	1,000.00	2	piece	2,000.00	2	2,000.00	0	-	0	-	0	-
652	Voucher Boxes	355.00	100	piece	35,500.00	50	17,750.00	50	17,750.00	0	-	0	-
653	Water Based Ink (Numbering Machine)	150.00	4	bottle	600.00	4	600.00	0	-	0	-	0	-
654	Weighing Scale	2,000.00	1	piece	2,000.00	1	2,000.00	0	-	0	-	0	-
655	Yearly Stickers	3.00	9000	piece	27,000.00	9000	27,000.00	0	-	0	-	0	-
<b>TOTAL</b>					<b>6,425,955.77</b>		<b>3,066,756.54</b>		<b>1,114,760.81</b>		<b>1,204,249.09</b>		<b>1,040,189.33</b>

This is to certify that the above procurement plan is in accordance with the objective of this Municipality

Prepared by:

  
**ROMEO K. SALDA**  
Municipal Mayor

**Summary by Office**

<b>DEPARTMENT</b>		<b>Head of Department/Office</b>	<b>Total Cost</b>
1	Mayor's Office	Romeo K. Salda	733,207.00
2	Mayor's Office - Licensing Section	Myrna T. Bagano	1,605,130.00
3	Vice Mayor's Office	Joey Jovencio L. Marrero	6,950.00
4	Sangguniang Bayan Office	Teddy C. Walang	20,070.00
5	Municipal Planning and Development Office	Vicente C. Perez Jr.	251,826.00
6	Municipal Civil Registrar's Office	Joan S. Bacoling	104,153.00
7	Municipal Budget Office	Imelda E. Grupo	129,502.00
8	Municipal Accounting Office	Henson B. Golocan	437,867.00
9	Municipal Treasury Office	Wilma M. Lintan	533,560.00
10	Municipal Treasury Office - Economic Enterprise	Wilma M. Lintan	125,599.00
11	Municipal Assesor's Office	Patrick C. Concepcion	123,497.00
12	Municipal Legal Office	Jennifer C. Fianza	96,368.00
13	Municipal Health Office	Editha M. Francisco	358,663.03
14	Municipal Agriculture Office	Felicitas D. Ticbaen	99,956.10
15	Municipal Engineering Office	Benedict P. Pineda	289,035.19
16	Municipal Social Welfare and Development Office	Irene M. Tagtag	136,389.18
17	Bids and Awards Committee	Teddy C. Walang	187,320.00
18	Strawberry Valley Hotel and Restaurant	Cindy Lorry T. Amlos	70,423.45
19	Municipal Trial Court	Melita Amylesha G. Delson-Macaraeg	140,716.00
20	Comission on Audit	Amalia L. Valentin	120,000.00
21	Department of Interior and Local Government	Janet B. Ating	20,576.98
22	Commission on Election	Ramon Aguilar Jr.	76,826.50
23	La Trinidad Municipal Police Station	Benson B. Macli-ing	274,211.88
24	La Trinidad Fire Station	Francisco N. Copes	685,947.91
25	Emergency Medical Services	Francisco N. Copes	208,216.01
26	La Trinidad Municipal Jail	John S. Melecio	109,461.71