



Republic of the Philippines
Province of Benguet
MUNICIPALITY OF LA TRINIDAD
Office of the Municipal Mayor

ADMINISTRATIVE ORDER
No. 027-2016

AN ADMINISTRATIVE ORDER REORGANIZING THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) OF THE MUNICIPALITY OF LA TRINIDAD, BENGUET.

WHEREAS, Republic Act No. 10121 states that it shall be the policy of the state, among others, "to uphold the people's constitutional rights to life and property by addressing the root causes of vulnerabilities to disasters, strengthening the country's institutional capacity for disaster risk reduction and management and building the resilience of local communities to disasters including climate change impacts";

WHEREAS, there is a need to reorganize the MDRRMC due to the change in administration as a result of the local election held last May 9, 2016 and to replace members who are no longer representing their organization;

NOW THEREFORE, I, ROMEO K. SALDA, by virtue of the powers vested upon me by law as the duly elected Municipal Mayor of La Trinidad, Benguet, do hereby reorganize the Municipal Disaster Risk Reduction and Management Council of La Trinidad, Benguet as follows:

Section 1. COMPOSITION.

The Municipal Disaster Risk Reduction and Management Council shall be composed of the following:

- CHAIRPERSON** : HON. ROMEO K. SALDA, Municipal Mayor
VICE CHAIRPERSON : HON. JOEY JOVENCIO L. MARRERO, Municipal Vice Mayor
- MEMBERS** :
- HON. RODERICK C. AWINGAN, SB Chairperson on DRRM
 - HON. TEDDY M. QUINTOS, ABC President
 - MR. FRANCIS A. LEE, Executive Assistant II
 - MR. YOSHIO P. LABI, LDRRMO III
 - ENGR. VICENTE PEREZ JR., MPDC
 - ENGR. BENEDICT P. PINEDA, MEO
 - ENGR. PATRICK B. CONCEPCION, MAssO
 - ATTY. HENSON B. GOLOCAN, MAccO
 - MR. TEDDY C. WALANG, SB Secretary
 - PCI RADINO S. BELLY, LTMPs
 - FSI SATURNINO K. LABBAG, LTMFS
 - MS. IRENE M. TAGTAG, MSWDO
 - MS. FELICITAS D. TICBAEN, MAO
 - DR. EDITHA M. FRANCISCO, MHSO
 - MS. IMELDA E. GRUPO, MBO
 - MS. WILMA M. LINTAN, MTO
 - MS. JOAN S. BACOLING, LCR
 - ATTY. JENNIFER FIANZA, MLSO
 - MR. ARTHUR PEDRO, MENRO
 - MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICER (MLGOO)
2 Lt. JOEZER V. REBOLLOS, 1st Benguet Ready Reserve Battalion,
106 Community Defense Center, ARESCOM
 - DR. ESTHER RIVERA, DepEd LT District Coordinating Principal
 - MR. OSCAR PARIS, PRC Benguet
 - MR. MIGUEL LUMA-ANG, La Trinidad Federation of Jeepney Trunk lines
 - DR. FELICIANO CALORA, BSU President
 - MR. FRITZ BOLISLIS, Guardians
 - MR. MARK CORTON, LT PTCA Federation President
 - MR. GABRIEL FRANCISCO, KABALIKAT
 - ENGR. AUGUSTO GAKI, Assoc. of PWDs
 - REV. SATURNINO GALINO, TEAM President (Religious)
 - MR. JOSEFINO FELIPE, BB-PICAG
 - REV. RICARDO UYAMAYAM, King's College of the Philippines
 - MS. LEONORA MAYOS, Drug Store Association of the Philippines President
 - MS. JOSEPHINE LEON, Federation of La Trinidad Womens Organization
 - MR. GERARDO VERZOSA, Benguet Electric Cooperative
 - ENGR. OLIVER TAULE, La Trinidad Water District

"DUGAD MO SHALOSIM"

ENGR. MINO CALGO, PICE La Trinidad
 MR. THADDEUS BERNARDO, Municipal Cooperative Development Council
 MR JEFFREY SAYTOC, La Trinidad 4-H Club
 MR. CHARLES CANUTO, Veterans Federation of the Phils. Sons and
 Daughters Association Inc. & Extension Org.
 MR. RICARDO SACPA, Cordillera Agriculturist Research

Section 1a. EXECUTIVE COMMITTEE. There shall be an Executive Committee of the Municipal Disaster Risk Reduction and Management Council

CHAIRPERSON : HON. ROMEO K. SALDA, Municipal Mayor
VICE CHAIRPERSON : HON. JOEY JOVENCIO L. MARRERO, Municipal Vice Mayor
MEMBERS : HON. RODERICK C. AWINGAN, SB Chairperson on DRRM
 HON. TEDDY M. QUINTOS, ABC President
 MR. YOSHIO P. LABI, LDRRMO III
 ENGR. BENEDICT PINEDA, MEO
 PCI RADINO BELLY, LTMP
 FSI SATURNINO K. LABBAG, LTMFS
 MS. IMELDA E. GRUPO, MBO
 MS. WILMA M. LINTAN, MTO

Section 2. COUNCIL & COMMITTEE FUNCTIONS.

The Municipal Disaster Risk Reduction and Management Council and its Executive Committee shall perform the following functions:

Section 2a. The COUNCIL:

- (1) Approve, monitor and evaluate the implementation of the LDRRMPs and regularly review and test the plan consistent with other national and local planning programs;
- (2) Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction;
- (3) Recommend the implementation of forced or preemptive evacuation of local residents, if necessary; and
- (4) Convene the local council once every three (3) months or as necessary.
- (5) Perform all other duties prescribed by RA 10121.

2b. The EXECUTIVE COMMITTEE

- (1.) Ensure that the decision of the MDRRMC are faithfully carried out and implemented.
- (2.) Act on matters that need immediate attention and action of the MDRRMC.
- (3.) Formulate policies, plans, and programs based on the objectives and priorities set by the MDRRMC.
- (4.) Take final actions on matters that may be authorized by the MDRRMC.

Section 3. TASK UNITS.

The following shall function as task units of the council;

3.1. LOGISTICS CLUSTER

Leader	:	HON. RODERICK AWINGAN	
Co-Leaders	:	MS. WILMA M. LINTAN	MS. IMELDA E. GRUPO
		ATTY. HENSON B. GOLOCAN	
Vice-Leader	:	Mr. NORMAN D. ANTERO	
		MR. YOSHIO P. LABI	
Members	:	Ms. Lorena A. Santiago	Mr. Joselito V. Castillo
		Ms. Elena T. Oidi	Ms. Grace K. Daodao
		Mr. Leonides P. Leygo	Ms. Aprille D. Diaz
		Mr. Lawrence B. Balud	Mr. Joberson G. Chiok

Functions :

1. Allocate and provide funds. (under Section of RA 10121, Section 72 of PD 477 and 5% Local Disaster Risk Reduction and Management Fund.)
2. Revise and review budgetary operation to cope with disaster;
3. Study ways and means to provide emergency financial support for operations;
4. Solicit relief assistance for victims;
5. Procure, supply and maintain MDRRMC tools and equipment; and
6. Manage materials, tools & equipment, during and immediately after the disaster.

3.2. TELECOMMUNICATIONS & DESK INFORMATION CLUSTER

Leader	:	HON. GUILLER A. GALWAN
Co Leaders	:	ATTY. JENNIFER FIANZA
		MS. JOAN S. BACOLING
Vice-Leaders	:	MR. ARTHUR A. PEDRO

Members :

MR. JOEL M. CERVANTES
MR. TEODORO BILLANES

TEAM 1: MS. VICTORIA GALE A. JUANITO
Mr. Monico Federico T. Asitan Mr. Celso B. Grupo
Mr. Valred E. Olsim Ms. Hydra C. Palasi
Ms. Lorraine Jean S. Atting Ms. May Marie Ignas

TEAM 2: MS. BRILYN ANTERO
Mr. Cris Eban Atty. Bartolome O. Palla
Ms. Elengy S. Bolide Mr. Melchor Julian
Ms. Sheryl M. Minong Ms. Natalia Ananayo

TEAM 3: MR. CRISTOPHER C. BANSAN
Mr. Ariel Y. Diaz Ms. Janice A. Binay-an
Mr. Andrew L. Tamang Ms. Corazon Uyaan
Ms. Sally C. Sacpa Ms. Gloria S. Bagsiao

TEAM 4: MS. IMELDA M. OBIDOS
Mr. Orlando Pacya Ms. Sicily Serrano
Mr. Lester Madino Ms. Janice Fausto
Ms. Angela W. Juan Ms. Ariene U. Dilla

TEAM 5: PNP (PERSONNEL ON DUTY) RADIO OPERATOR
BFP (Personnel on Duty) Radio Operator
EMS (Personnel on Duty) Radio Operator

Support Agencies

Philippine Information Agency	PAG-ASA
Local Radio Stations	Local TV Networks
PNP	BENECO
Local Print Media	LTWD

Functions :

1. Receive disaster related information and relay/report the same to concerned units and agencies;
2. Provide updates of incidents;
3. Alert and warn the public on incoming disasters;
4. Monitor events in the municipality and barangay;
5. Monitor events at disaster sites;
6. Provide information to media and the public;
7. Maintenance and Inventory of communication facilities
8. Input communication needs and problems for solutions;

3.3. TRANSPORTATION and ROAD OPENING CLUSTER

LEADER : HON. RENATO B. TERENG

Co-Leader : MR. FRANCIS A. LEE
MR. RODOLFO C. KITAB JR.

Vice Leader : MR. JOHNNY B. SANTIAGO JR.
MARY JANE GACAD, Caltex Station

Members : Mr. Enrique B. Harold Mr. Dexter G. Esco
Mr. Carlos P. Amboy Mr. Jeffrey M. Villarba
ALL Municipal Drivers
ALL SWM Employees

Support Group Agencies:

Private Car Owners
Department of Public Works and Highways
NIA-CAR
DOTC
La Trinidad Federation of Jeepney Operators and Drivers Association
BENECO
Government Service Vehicles
Gasoline Stations
Benguet State University
Association of Contractors

Functions :

1. Provide vehicles for use of task units and service committees for mobility whenever necessary.
2. List private vehicles that could be used during disaster;

3. Arrange with gasoline dealers about supply especially during disaster;
4. Maintain open road networks.
5. Declare damaged road and manage the same.
6. Perform other functions as may be appropriate.

3.4 WATER, SANITATION, HYGIENE, (WASH), HEALTH SERVICES & MANAGEMENT OF THE DEAD AND MISSING CLUSTER

Leader : HON. HORACIO A. RAMOS JR.
 Co-Leaders : DR. EDITHA M. FRANCISCO
 DR. GENEVIEVE B. WAGANG
 MLGOO

TEAM 1 : MR. JHERWAINE PAUL B. RIVERA
 Assistant Team Leader – Ms. Elsie K. Ragma

Mr. Arman W. Agasen Ms. Rosanne Maine Singson
 Ms. Eufemia K. Guzman Mr. Perry Ticbaen

TEAM 2 : DR. ANABELLE A. BAWANG, DMD
 Assistant Team Leader – Mr. Shannon Lee A. Baroy

Ms. Lucia Jacinta A. Benter Ms. Lina B. Madino
 Ms. Glenda C. Mablay Ms. Brenda O. Satur
 Ms. Marilyn Piok

TEAM 3 : MR. RODERICK CHARLES G. CHUA
 Assistant Team Leader – Ms. Junette G. Akia

Ms. Rowena D. Balingway Ms. Anna Elizabeth D. Ota-ot
 Mr. Sandro M. Chanfing Ms. Mila T. Pagcial
 Ms. Sharraine Mayomis

TEAM 4 : MR. JAMES T. SABIANO

Assistant Team Leader – Ms. Edna L. Abalos

Ms. Jessica Biaddang Ms. Jeanette S. Ome
 Ms. Mary V. Sumakey Ms. Rebecca Rosimo

LOGISTICS OFFICERS: MR. THOMAS F. BIADDANG
 MS. JANE S. EBENGA

Support Agencies : NCIP, PNP Medical Unit, DepEd Medical Unit, BSU Medical Unit, Philippine Red Cross-Benguet Chapter, Private Clinics, Psycho-Social Responders, PNP-SOCO, Philippine Nurses Association-Benguet Chapter, La Trinidad Water District, DOH-CHD-CAR, Benguet General Hospital, All Barangay Health Workers, All Barangay Nutrition Scholars, CCDC, KCP, BLISTT-ILHZ

Functions :

1. Inventory of health resources and needs assessment;
2. Provide First Aid.
3. Organize reaction teams and other groups (NBI, SOCO, etc.);
4. Management of disaster victims;
5. Lead and coordinate with rescue team for needed medical services;
6. Undertake necessary measures to prevent outbreak of epidemics and issue appropriate warnings on the occurrence of health hazards;
7. Undertake necessary trainings/skills;
8. Conduct and/or coordinate health service provision in evacuation centers
9. Perform other functions as maybe appropriate
10. Provide Maternal, Newborn, Child Health and Nutrition (MNCHN) Services.

3.5 SEARCH, RESCUE & RETRIEVAL CLUSTER

Leaders : HON. HENRY M. KIPAS
 MR. YOSHIO LABI

Co-Leaders : HON. TEDDY QUINTOS ENGR. PATRICK B. CONCEPCION
 MR. TEDDY C. WALANG PCI RADINO BELLY

TEAM ALPHA : ENGR. JULIUS MANDAC

Engr. Jun L. Daliones Mr. Judy P. Yonzon
 Mr. Murphy H. Abiadew Mr. Arnel G. Marzo
 Mr. Francis A. Batnag Mr. George M. Macli-ing
 Mr. Manuel Dungo Mr. Marvin Pascual
 Mr. Cesar M. Batinay Mr. Jerry L. Contic

TEAM BRAVO : ENGR. CHARLES T. TAYABAN

Engr. David Ryan S. Abobo Mr. Bernabe C. Saingan
 Engr. Vernon L. Flores Jr Mr. Jon-jon L. Abando

		Mr. Eric Lee S. Dampac	Mr. Eddie B. Aten-an
		Mr. Clifford R. Pendatun	Mr. Norman A. Banasen
		Mr. Pedro Galo Consolacion Jr.	Mr. Stanford Garcia
TEAM CHARLIE:	ENGR. JOHNSON W. CHAN		
		Mr. Jimmy B. Lawangen Jr.	Mr. Jonie Tibao
		Engr. Daryl P. Kipas	Mr. Johnwel W. Ampaguey
		Mr. Roderick D. Bolide	Mr. Gerald B. Costina
		Mr. Edward M. Juanito	Mr. Brendon E. Lopez
		Mr. Reynaldo F. Nonog	Mr. Fidel B. Saguilic
TEAM DELTA :	ENGR. DOVAL B. BOKILIS		
		Mr. Hilbrous L. Daliones	Mr. Jordan T. Osting
		Engr. Emerson A. Tabernero	Mr. Ricky V. Chiok
		Mr. John A. Mendoza	Mr. Filmore B. Abelao
		Mr. Rizal Cuyangan	Mr. Clifford Pendatun
		Mr. Robert S. Mendoza	Mr. Roberto G. Pablo Jr.
TEAM ECHO :	ENGR. ROLAND G. KINCHALOS		
		Engr. Christian P. Dongbo	Engr. Fred K. Cupido Jr.
		Arch. Jordan P. Dangla	Mr. Leo P. Taynan
		Mr. Vicente L. Deligen	Mr. Marlon A. Sabino
		Mr. Joeven K. Gonan	Mr. Everett Bayote
		Mr. Roger L. Luican	Mr. Joseph B. Alboc Jr.
TEAM FOXTROT:	ENGR. FELIPE P. ESNARA JR.		
		Mr. Jim A. Maglaya	Mr. Kevin Cabading
		Mr. Joselito D. Monteclaro	Mr. Wyler G. Fermin
		Mr. Jose A. Valdez	Mr. Alex P. Budas
		Mr. Hientje A. Gondales	Mr. Charlie S. Quimson
		Mr. Roland C. Igualdo	Mr. Norman Tinggalen
TEAM GOLF :	ARCH. CHESTER JUN L. ZAMBRANO		
		Mr. Bart Wallang	Mr. Juanito M. Ocampo Jr.
		Mr. Samson I. Wali	Mr. Richard B. Caslangen
		Mr. Wilson D. Revelar	Mr. Alfredo P. Guivac
		Mr. Dario O. Noces	Arch. Renante D. Omiles
		Mr. Rodolfo S. del Rosario	Mr. Edgar Q. Macaroy
TEAM HOTEL :	MR. MICHAEL B. LAMSIS		
		Mr. Shane C. Tumpao	Mr. Stephen George D. Pawid
		Arch. Anthony Q. Quias	Mr. Jay A. Sano
		Mr. Paul Pastor	Mr. Robert F. Lauro
		Mr. Melchor A. Lando	Mr. Edgar R. Kitab
		Mr. Alvin F. Gawigawen	Mr. Arnold B. Carlos
TEAM POLICE A and TEAM POLICE B	}	For Police Officers on Duty to be headed by PCI Radino Belly	
TEAM BFP - A and TEAM BFP - B		}	For Fire Officers on Duty to be headed by FSI Saturnino K. Labbag
TEAM CIVIC VOLUNTEER - A			HEART Rescue Team c/o Mr. Rex B. Manuel
TEAM CIVIC VOLUNTEER - B		Baguio-Benguet Public Information and Civic Action Group (BBPICAG)	
TEAM CIVIC VOLUNTEER - C		KabaliKATCivicom - Cordillera	
TEAM CIVIC VOLUNTEER - D		Special Tactics and Extreme Airsofters of La Trinidad Highland (STEALTH) - c/o Mr. Drexler Pawid	

Support Agencies :

- Barangay Disaster Risk Reduction and Management Committee (BDRRMC)
- Provincial Disaster Risk Reduction and Management Committee (PDRRMC)
- Philippine Red Cross
- Boy Scouts of the Philippines (BSP) - Benguet
- Girl Scouts of the Philippines (GSP) - Benguet
- La Trinidad Water District (LTWD)
- Benguet Electric Cooperative (BENECO)
- JKA-PTKF (Main) c/o Mr. Hermie A. Pelingen

Functions :

1. Organize reaction teams;
2. Implement Incident Command System
3. Undertake actual rescue operations;
4. Undertake necessary operations/drill;
5. Coordinate rescue operations where several rescue teams are involved;
6. Inventory of rescue facilities and needs;

3.6 PROTECTION AND SECURITY CLUSTER

Leader : PCI RADINO S. BELLY
Members : All Personnel, La Trinidad Municipal Police Station
BB-CVOs/Pulisya Laban saKrimen
TAXUs
BSU Security Unit
National Service Training Program enrollees
Barangay Officials
Barangay Citizens Police

Support Agencies : TROCAG, KABALIKAT, CIVICOM, TRICOM, PRIMO, ARESKOM

Functions :

1. Protect life and property during disasters;
2. Organize reaction teams;
3. Conduct trainings/drills;
4. Provide security to reaction teams during operations;
5. Coordinate various units in disaster sites;
6. Seek augmentation when needed;
7. Assist against price manipulation, hoarding, etc.

3.7. FIRE PROTECTION CLUSTER

Leader : FSI SATURNINO K. LABBAG
Members : All Personnel, La Trinidad Fire Station
BSU Security Unit
ROTCs
Barangay Officials

Support Agencies: Bureau of Fire Protection - Baguio
Barangay Fire Brigade
DENR-CAR
La Trinidad Water District
Association of Water Deliveries

Functions :

1. Inventory of resources needed;
2. Render actual fire fighting services;
3. Issue warning and fire prevention tips;
4. Conduct trainings, drills and simulation exercises;
5. Coordinate various police units in disaster sites;
6. Seek augmentation when needed;
7. Coordinate with various police units in disaster sites;
8. Protect life and property during disasters;

3.8. FOOD & NON-FOOD CLUSTER

Leaders : HON. ESTRELLA B. ADEBAN

Co-Leader : MS. MYANNE SALDA
MR. IRENEO ALFARO

Vice leader : MS. CARINA W. DANGIWAN

Members :

TEAM 1 : MS. MELANIE SAHOY

Ms. Catherine Tejares
Ms. Janice A. Quintin
Ms. Mary Ann A. Walang
Ms. Nida D. Organo
Ms. Lorelie S. Antero
Ms. Marissa D. Armas
Ms. Shari B. Canol

Ms. Priscilla D. Ti
Ms. Marilyn Mangeg
Ms. Harriet U. Aguirre
Ms. Robelyn E. Madayag
Ms. Girlie S. Mano
Ms. Esperanza C. Caballero
Ms. Emma L. Colansong

TEAM 2 : MS. JOCELYN S. WANSAY

Ms. Denesia S. Esnara
Ms. Annie V. Abrigo
Ms. Rodina C. Chagona
Ms. Veronica F. Bendy
Ms. Bernadette L. Mayos
Ms. Juliet S. Saguilic
Ms. Adelaida R. Chan

Ms. Leica R. Bagbagen
Ms. Jean B. Bay-an
Ms. Marites P. Salazar
Ms. Brenda M. Dahlen
Ms. Tessie P. Chan
Ms. Romina A. Dacer
Ms. Esther A. Gasmena

Support Team : All Day Care Workers, All Female Administrative Aides

- Functions :
1. Manage Donations and prepare inventories;
 2. Manage Donation distributions;
 3. Coordinate relief activities.
 4. In-charge of Relief Supplies Management (Receiving, Sorting, Packing, Distribution)
 5. Provide basic necessary needs of victims.
 6. Provide Emergency Assistance to Victims
 7. Manage Food distribution procedures for evacuees, MDRRMC members on duty, and other volunteers.

Support Agencies :

La Trinidad Officials' Spouses Association, Barangay Officials, Benguet Red Cross, Catholic Women's League, Knights of Columbus, La Trinidad Women's Federation, New Benguet Provincial Chamber of Commerce, PNP Command, Rotary Club of La Trinidad, NSTP-CWS, Literacy, HEDCOR

3.9 CAMP COORDINATION & MANAGEMENT CLUSTER

Leaders : HON. MARCELO A. ABELA
 Co-Leader : MS. IRENE M. TAGTAG
 Vice leader : MS. CRISTINA V. ANIOAY
 Members : Ms. Rosina P. Mascay Ms. Lorena P. Allidem
 Ms. Lydia Suminsin Ms. Ma. Lourdes G. Taguiba
 Ms. Rose Noemi T. Co Ms. Sofia R. Cachin
 Ms. Emelita M. Bio Ms. Melody C. Guitelen
 Engr. Jasmin C. Tacio Ms. Florence C. Budas
 Ms. Myrna T. Bagano Ms. Nena Balong-angey
 Ms. Lulu Jean D. Awas Ms. Carolyn B. Frigilana

Support Agencies :
 Barangay Officials, PNP Command, Rotary Club of La Trinidad, Trinidad Evangelical Association of Ministers (TEAM), Department of Education.

- Functions :
1. Prepare needs and other requirements on identified evacuation centers.
 2. Manage the evacuation center;
 3. Coordinate activities and standard procedures on all evacuation sites.
 4. Request assistance for needs at the evacuation center
 5. Prepare Documentations of evacuees' information and needs.

3.10 SHELTER CLUSTER

Leaders : HON. ARTHUR M. SHONTOGAN
 Co-Leaders : ENGR. BENEDICT P. PINEDA
 : ENGR. VICENTE C. PEREZ JR.
 Members : ALL Staff of the Mun. Engineering Office
 ALL Staff of the Mun. Planning & Development Office

Support Agencies :
 Barangay Officials, PNP Command, Rotary Club of La Trinidad, Philippine Institute of Civil Engineers

- Functions :
1. Provide Shelter to victims.
 2. Locate areas for possible location of shelters for disaster victims.
 3. Ascertain conformity of shelters and its location to the Sphere Standards.
 4. Identify other locations including school buildings and other public buildings as emergency evacuation sites, especially in disaster prone areas;

3.11. NUTRITION CLUSTER

LEADER : MS. ANA ELIZABETH OTA-OT
 Vice Leader : MS. MARY CHRISTINE P. LADIA
 Members : All Barangay Nutrition Scholars
 All Barangay Health Workers

Support agencies: Restaurants in La Trinidad, BSU (Nutrition Department), PDRRMC, DOH, Benguet General Hospital, Drug Stores.

Functions:

1. Ensure the provision of lifesaving nutrition services for acutely malnourished victims.
2. Control and prevent micronutrient deficiencies (of the victims, MDRRMC members, and volunteers).
3. Protect and promote appropriate infant and young child feeding practices.
4. Ensure effective and timely implementation of nutrition interventions through enhanced coordination and information management.

3.11. LIVELIHOOD & AGRICULTURE CLUSTER

Leader : HON. RENATO B. TERENG
Co-Leaders : MS. FELICITAS D. TICBAEN MS. IRENE M. TAGTAG
Members : ALL Staff of the Mun. Agriculture Office
ALL Staff of the Mun. Social welfare & Development Office

Support Agencies:

Department of Agriculture, DSWD, Department of Agrarian Reform, National Irrigation Authority, Benguet Chamber of Commerce, Jaime V. Ongpin Foundation Incorporated

Functions :

1. Initiate ways and means for the rehabilitation of damaged facilities of livelihood and agriculture;
2. Provide damage informations.
3. Give preferential loan assistance or financial support to victims.
4. Maintain updated data on agricultural crop and livestock especially in disaster prone areas to facilitate assessment of damages in case of calamity and undertake survey during disaster;
5. Provide seeds or assist farmers secure seeds and planting materials to replace damaged crops;
6. Loans (plant now, pay later)

3.12. EARLY RECOVERY & EDUCATION CLUSTER

Leader : HON. NESTOR FONGWAN JR.
Co-Leaders : MS. IRENE M. TAGTAG
MS. ESTHER RIVERA DepEd LT District Supervisor
Members : All Staff of the Mun. Social welfare & Development Office
All Day-Care Workers
All Municipal School Board Teachers

Support Agencies:

Department of Labor and Employment, Department of Education, DSWD, Benguet State University, Public and Private Schools

Functions :

1. Conduct psychological de-briefing to victims.
2. Ensure continuous education of children.
3. Assess recovery needs of displaced persons and provide necessary assistance;
4. Render technical assistance to disaster victims in securing loans;

3.13. DAMAGE ASSESSMENT AND NEEDS ANALYSIS CLUSTER

Leader : HON. RODERICK C. AWINGAN
Co-Leaders : ENGR. BENEDICT P. PINEDA ENGR. VICENTE PEREZ JR.
MS. FELICITAS D. TICBAEN MS. IRENE M. TAGTAG
DR. EDITHA M. FRANCISCO MR. YOSHIO P. LABI
Members : ALL Staff of the Mun. Engineering Office
ALL Staff of the Mun. Planning & Development Office
ALL Staff of theMun. Assessor's Office
ALL Staff of the Mun. Agriculture Office
ALL Staff of the Mun. Social welfare & Development Office

Support Agencies:

Department of Labor and Employment, Department of Agriculture, Department of Agrarian Reform, Department of Health , Department of Public Works and Highways, National Irrigation Authority, Benguet Chamber of Commerce, Jaime V. Ongpin and Foundation Incorporated

Functions :

1. Undertake immediate assessment of calamity related damages and submit report to concerned agencies;
2. Suggest actions for restoration and rehabilitation of damages;
3. Assess housing needs of displaced persons;

Section 4. COOKING COMMITTEE. The cooking committee shall be in-charge of preparing meals, snacks & refreshments of all MDRRMC members on duty, volunteers, including evacuees in the evacuation center where food is required. Members of this committee are as follows:

Leaders	:	Mr. Emmanuel S. Dahlen	
		Mr. Serafin M. Marzan	
Members	:	Mr. Jake Look	Mr. Federico P. Carbonel
		Mr. Felipe C. Gabino	Mr. Oscar M. Inggoy
		Mr. Murphy N. Comila	Mr. Hientje A. Gondales
		Mr. Murphy H. Inso	Mr. Joberson G. Chiok
		Mr. Ken R. Nabus	All LTSVHR Staff & Crew
		ALL Female Utility Personnel	

Section 5. MDRRMC SECRETARIAT

Chairperson	:	Municipal Local Government Operations Officer (MLGOO)
Members	:	Ms. Sharon P. Dacumos
		Ms. Rose Noemi T. Co
		Mr. George Bahsa-ay
		Mr. Dennis Billanes
		Ms. Lorraine Atting
		Ms. Brilyn M. Antero
		Ms. Lorena A. Santiago
		Mr. Felipe Esnara Jr.
		Mr. Orlando Pacya

- Functions :
- 1) To conduct documentation of all related MDRRMC activities.
 - 2) Provide such other assistance as may be required by the council.

Section 5. MEETINGS AND QUORUMS. The council shall meet once every three (3) months or as necessary, which shall be presided over by the chairman, and in his/her absence, the Vice Chairman. In the absence of the Chairman and Vice Chairman, the members present constituting a quorum shall elect among themselves who may preside for such meeting only. But in cases where the presence of the Chairman or Vice Chairman is required by law or by the rules and regulations of the Council, the meeting must only be presided by the Chairman or Vice Chairman.

The affirmative vote of a majority of the members present in a meeting shall be necessary to approve an action of the Council. The presiding officer shall not join in the voting except to break a tie.

A quorum shall mean the presence of a majority of the members

Section 6. COMMAND AND CONTROL. The direction, command and control of all disaster operations of the Municipal Level will be exercised by the Chairman of the MDRRMC who shall be assisted by the Vice Chairman. The La Trinidad Disaster Risk Reduction and Management Council Operations Center shall be located at the Municipal Lobby and Municipal Gymnasium, La Trinidad, Benguet with the following contact numbers:

CP# 0999-599-07789	-	MDRRMC Operation Command
422-2601	-	Mayor's Office
422-2602	-	Treasury Office
309-3705	-	Assessor's Office
422-4344/166	-	La Trinidad Police Station
422-1131/160	-	La Trinidad Fire Station
309-3535	-	Emergency Medical Service-La Trinidad
161	-	EMS Hotline
177	-	National Emergency Number

Section 6.EFFECTIVITY. This Administrative Order supersedes Administrative Order 01, s. 2015 and shall take effect immediately and shall be valid until revoked or amended.

Issued this 12th day of July, 2016 at La Trinidad, Benguet.


ROMEO K. SALDA
 Municipal Mayor

Copy furnished:

- The Provincial Governor
- The Sangguniang Bayan, LTB
- The DILG through the MLGOO
- All Members
- file