



Republic of the Philippines
Province of Benguet
Municipality of La Trinidad

EXECUTIVE ORDER NO. 001-2016

AN EXECUTIVE ORDER CREATING THE MUNICIPAL WATER AND SANITATION (WATSAN) COUNCIL OF THE MUNICIPALITY OF LA TRINIDAD, BENGUET FOR THE IMPLEMENTATION OF POTABLE WATER SUPPLY PROJECTS UNDER THE FY 2016 BOTTOM-UP-BUDGETING (BUB)

WHEREAS, the Bottom-Up-Budgeting is an approach in formulating the budget proposals of agencies, taking into consideration the development needs of the poor cities/municipalities as identified in their respective local poverty reduction action plans that shall be formulated with strong participation of basic sectors and civil society organizations;

WHEREAS, the DILG aims to pursue its commitment to provide water particularly for the poor and waterless communities through its Potable Water Supply Project;

WHEREAS, the municipality has identified under its FY 2016 Local Poverty Reduction Action Plan the PROVISION OF POTABLE WATER SUPPLY in Barangays Shilan, Puguis, Beckel, Alno and Wangal with an appropriated amount of Three Million Pesos;

WHEREAS, in the interest of the public services to effectively implement the Potable Water Supply Project, there is a need to create a Municipal Water and Sanitation (WATSAN) Council and PMU or WATSAN Team that shall integrate and promote the development of the water and sanitation sector at the local level, and coordinate and supervise the activities and outputs of the Program at the local level;

NOW THEREFORE, I, EDNA C. TABANDA, by the powers vested upon me by law as the duly elected Municipal Mayor of La Trinidad, Benguet, do hereby create the Water and Sanitation Council (WATSAN Council) and PMU or WATSAN Team of the Municipality of La Trinidad, to be composed of the following determining each membership functions and responsibilities, as follows:

SECTION 1: COMPOSITION. The Municipal Water and Sanitation Council shall be composed of the following:

Chairman: **EDNA C. TABANDA**
Municipal Mayor

Vice-Chairman **MR. PAUL A. CUYOPAN**
Municipal Administrator/MPDO Caretaker

Members **ENGR. BENEDICT P. PINEDA**, Municipal Engineer
MS. MARLEEN M. GUERZON, MLGOO
MS. IMELDA E. GRUPO, Municipal Budget Officer
ATTY. HENSON B. GOLOCAN, Municipal Accountant
MS. WILMA M. LINTAN, Municipal Treasurer
MS. IRENE M. TAGTAG, MSWDO

MR. JOEL M. CERVANTES, Information Officer
BUB CSO PROJECT MONITORING TEAM
PB JONIE S. PUROC, ALNO
PB ALLAN Y. MALIONES, BECKEL
PB SONNY VICTOR D. BALANOY, PUGUIS
PB MARIANO T. CALUZA, SHILAN
PB VALENTINO R. WALANG, WANGAL
LA TRINIDAD WATER DISTRICT
JAPPA AND SAGPAWE COMMUNITY
SHILAN MULTI-PURPOSE COOPERATIVE
ALNO RURAL COMMUNITY DEV'T COOP.
BALANGBANG MULTI-PURPOSE COOP.
GUSARAN WANGAL COMMUNITY WATER COOP.
LA TRINIDAD STRAWBERRY MULTI-PURPOSE COOP.

Adviser: **DR. EDITHA M. FRANCISCO**
Municipal Health Officer

HON. TEDDY M. QUINTOS, SR.
SB Chairperson, Committee on Environment

SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES

A. The WATSAN Council is mainly a policy-making and coordinating body.

1. Prepare Executive and Legislative Agenda related to the provision of potable water supply project for the Municipality.
2. Integrate project coordination for the activities and staff, consultants and other local government offices to ensure smoother working relationship.
3. Coordinate with concerned National Government and Non-Government Agencies in the development and implementation of WATSAN projects.
4. Prepare and issue local ordinances that will ensure the sustainability of operations of the water supply system, including but not limited to implement actions and collection of water tariff.
5. Act as a central channel of communication and coordination with the partner agencies, other line agencies, service providers and the general public
6. Mobilize barangay officials in the implementation of WATSAN activities
7. Resolve conflicts and issues at their level
8. Participate in capability-building activities.

SECTION 2: COMPOSITION. The WATSAN Team or Project Management Unit shall be composed of the following:

Chairman: **MS. SHARON PAWID-DACUMOS**
Project Development Officer, MPDO

Members **MS. LORENA A. SANTIAGO**, BUB Focal Person
MS. SALLY C. SACPA, Admin Aide VI, MPDO
MR. JOEVEN K. GONAN, IT Mapper, MPDO
ENGR. CHARLES T. TAYABAN, Engineer II, MEO
MR. JAMES T. SABIANO, Sanitation Inspector II
MR. ARTHUR A. PEDRO, MENRO

B. The **WATSAN Team or Project Management Unit** are the working force of the WATSAN Council

1. Prepare annual work plan.
2. Conduct baseline survey on WATSAN situation in all barangays and rank them according to health, sanitation, water supply problem indicators.
3. Establish a WATSAN database through the MPDO and in collaboration with the Municipal Health Office and the Municipal Engineer's Office.
4. Conduct Technical Inventory and/or Survey on existing Water and Sanitation facilities in number of barangays within the municipality.
5. Prepare feasibility studies and project proposals on water and sanitation for consideration of the municipal WATSAN Council, the Sangguniang Bayan and financing institutions and/ or agencies.
6. Facilitate sector-planning.
7. Facilitate organization of communities as water users or as operator of community-based water system.
8. Facilitate training of officers and staff of local community water service providers (WSPs) and Water User's Associations, especially on the following, development of customers' service code and tariff setting & regulation.
9. Conduct monitoring activities on the extent of project implementation.
10. Submit annual accomplishment report.
11. Participate in capability-building activities related to the implementation of potable water supply projects.

C. CSOs/NGOs


1. As warranted, conduct community organizing.
2. Monitor project implementation.
3. Participate in planning and evaluation of the project.
4. Attend meetings.

SECTION 3. ADMINISTRATIVE AND OPERATIONAL SUPPORT.

Upon the effectivity of this order, the Municipal WATSAN Council, WATSAN Team or PMU may draw its administrative, operational and budgetary requirements from the available fund of the office of the Mayor.

SECTION 4. EFFECTIVITY. The order shall take effect immediately until sooner amended or revoked.

Issued this 15th day of February 2016 at the Municipality of La Trinidad, Benguet Province.


EDNA C. TABANDA
Municipal Mayor

Copy Furnished:

- The Provincial Governor, Benguet Province
- The Sangguniang Bayan, LTB
- DILG thru the MLGOO
- file