



Republic of the Philippines  
Province of Benguet  
**MUNICIPALITY OF LA TRINIDAD**  
Office of the Municipal Mayor

**ADMINISTRATIVE ORDER**  
**NO. 046-2016**

**AN ADMINISTRATIVE ORDER REORGANIZING THE MUNICIPAL WATER AND SANITATION (WATSAN) COUNCIL OF THE MUNICIPALITY OF LA TRINIDAD, BENGUET FOR THE IMPLEMENTATION OF POTABLE WATER SUPPLY PROJECTS UNDER THE FY 2016 BOTTOM-UP BUDGETING (BUB)**

**WHEREAS**, the Bottom-Up-Budgeting is an approach in formulating the budget proposals of agencies, taking into consideration the development needs of the poor cities/municipalities as identified in their respective local poverty reduction action plans that shall be formulated with the strong participation of basic sectors and civil society organizations;

**WHEREAS**, the DILG aims to pursue its commitment to provide water particularly for the poor and waterless communities through its Potable Water Supply Project;

**WHEREAS**, the municipality has identified under its FY 2016 Local Poverty Reduction Action Plan the PROVISION OF POTABLE WATER SUPPLY in Barangays Shilan, Puguis, Beckel, Alno and Wangal with an appropriated amount of Three Million Pesos;

**WHEREAS**, the Municipal Water and Sanitation (WATSAN) Council was created to effectively implement the Potable Water Supply Project in the municipality;

**WHEREAS**, there is a need to reorganize the WATSAN Council to replace members who are no longer in the organization they represent and those who have resigned from service due to the national election held last May, 2016;

**NOW THEREFORE**, I, ROMEO K. SALDA, by the powers vested upon me by law as the duly elected Municipal Mayor of La Trinidad, do hereby reorganize the Water and Sanitation Council (WATSAN Council) and PMU or WATSAN Team of the Municipality of La Trinidad, as follows:

**SECTION 1: COMPOSITION.** The Municipal Water and Sanitation Council shall be composed of the following:

Chairman:	<b>HON. ROMEO K. SALDA</b> , Municipal Mayor
Vice-Chairman:	<b>ENGR. VICENTE C. PEREZ, JR.</b> , Mun. Planning & Dev't Coordinator
Members:	<b>ENGR. BENEDICT P. PINEDA</b> , Municipal Engineer
	<b>RENE VINCENT I. BALLUG</b> , MLGOO
	<b>MS. IMELDA E. GRUPO</b> , Municipal Budget Officer
	<b>ATTY. HENSON B. GOLOCAN</b> , Municipal Accountant
	<b>MS. WILMA M. LINTAN</b> , Municipal Treasurer
	<b>MS. IRENE M. TAGTAG</b> , MSWDO
	<b>ATTY. JENNIFER C. FIANZA</b> , Municipal Legal Officer
	<b>DR. EDITHA M. FRANCISCO</b> , Municipal Health Officer
	<b>HON. TEDDY M. QUINTOS, SR.</b> , ABC President
	<b>MR. JOEL M. CERVANTES</b> , Community Affairs Officer I
	<b>REV. PATRICIO LAWAGUEY</b> , BUB CSO Project Monitoring Team
	<b>DR. HOOVER L. AGYAO</b> , LPRAT
	<b>PB JONIE S. PUROC</b> , ALNO

*"DUGAD MO SHALOSIM"*

**PB ALLAN Y. MALIONES**, BECKEL  
**PB SONNY VICTOR D. BALANOY**, PUGUIS  
**PB MARIANO T. CALUZA**, SHILAN  
**PB VALENTINO R. WALANG**, WANGAL  
**ENGR. JANCEL C. BURGOS**, La Trinidad Water District  
**MR. BEN CABANES**, Shilan Multi-Purpose Cooperative  
**MR. RODRIGO B. LUIS**, Alno Rural Community Dev't Coop.  
**MS. SOLINE B. TOVERA**, Conig Women's Association  
**MS. REBECCA B. GUIVAC**, Balangbang Multi-Purpose Coop.  
**MR. ALFREDO L. AGMALIW, JR.**, Gusaran Wangal Cmty. Water Service Coop.  
**MS. MICHELLE MAPILI**, LT Strawberry Multi-Purpose Coop.

Advisers: **HON. JOEY JOVENCIO L. MARRERO**, Municipal Vice Mayor  
**HON. HORACIO A. RAMOS, JR.**, SB Chairperson on Coops., POs & NGOs

## **SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES**

- a. The WATSAN Council is mainly a policy-making and coordinating body.
- b. Prepare Executive and Legislative Agenda related to the provision of potable water supply project for the municipality.
- c. Integrate project coordination for the activities and staff, consultants and other local government offices to ensure smoother working relationship.
- d. Coordinate with concerned National Government and Non-Government Agencies in the development and implementation of WATSAN projects.
- e. Prepare and issue local ordinances that will ensure the sustainability of operations of the water supply system, including but not limited to implement actions and collection of water supply tariff.
- f. Act as a central channel of communication and coordination with the partner agencies, other line agencies, service providers and the general public.
- g. Mobilize barangay officials in the implementation of WATSAN activities.
- h. Resolve conflicts and issues at their level.
- i. Participate in capability-building activities.

**SECTION 3. COMPOSITION.** The WATSAN Team or Project Management Unit shall be composed of the following:

Chairman: **MS. SHARON PAWID-DACUMOS**, Proj. Dev't Officer III, MPDO  
 Members: **MS. LORENA A. SANTIAGO**, BUB Focal Person  
**MS. SALLY C. SACPA**, Admin Aide VI, MPDO  
**MR. JOEVEN K. GONAN**, Admin Aide VI, MPDO  
**ENGR. CHARLES T. TAYABAN**, Engineer II, MEO  
**MR. JAMES T. SABIANO**, Sanitation Inspector II, MHO  
**MR. ARTHUR A. PEDRO**, Environment Management Specialist I  
**ENGR. VERNON FLORES, JR.**, Project Dev't Officer I, MPDO  
**MR. ORLANDO PACYA**, Cooperative Development Specialist I

The **WATSAN Team of Project Management Unit** is the working force of the WATSAN Council

- a. Prepare annual work plan.
- b. Conduct baseline survey on WATSAN situation in all barangays and rank them according to health, sanitation and water supply problem indicators.
- c. Establish a WATSAN database through the MPDO and in collaboration with the Municipal Health Office and the Municipal Engineer's Office.
- d. Conduct Technical Inventory and/or Survey on existing water and sanitation facilities in number of barangays within the municipality.

- e. Prepare feasibility studies and project proposals on water and sanitation for consideration of the municipal WATSAN Council, the Sangguniang Bayan and financing institutions and/or agencies.
- f. Facilitate sector-planning.
- g. Facilitate organization of communities as water users or as operator of community-based water system.
- h. Facilitate training of officers and staff of local community water service providers (WSPs) and Water User's Associations, especially on the following, development of customers' service code and tariff setting and regulation.
- i. Conduct monitoring activities on the extent of project implementation.
- j. Submit annual accomplishment report.
- k. Participate in capability-building activities related to the implementation of potable water supply projects.

**CSOs/NGOs:** As warranted, conduct community organizing.

- a. Monitor project implementation.
- b. Participate in planning and evaluation of the project.
- c. Attend meetings.

#### **SECTION 4. ADMINISTRATIVE AND OPERATIONAL SUPPORT.**

Upon the effectivity of this order, the Municipal WATSAN Council, WATSAN Team or PMU may draw its administrative, operational and budgetary requirements from the available fund of the Office of the Mayor.

**SECTION 5. EFFECTIVITY.** The order shall take effect immediately until sooner amended or revoked.

Issued this 5<sup>th</sup> day of September, 2016 at the Municipality of La Trinidad, Benguet Province.

  
**ROMEO K. SALDA**  
Municipal Mayor

Copy Furnished:  
- The Provincial Governor, Benguet Province  
- The Sangguniang Bayan LTB  
- DILG thru the MLGGO  
- file9